

## Regular Board Meeting

January 3, 2012

Meeting called to order at 7:00 p.m. by President Manthei. Trustees present: Engel, Iverson, Koelbl, Leicht, Schumacher, and Wehrs. Also present: Police Chief Charles Ashbeck, Public Works Director Scott Halbrucker, Coulee News Correspondent Emily Staed, County Board Supervisor Ray Ebert, Recreation Director Michelle Czerwan, Kyle Holzhausen and family and friends, Police Officer Lance Loeffelholz, Police Officer Mark Bellacero, Police Officer Brett Myers, West Salem Fire Protection District President Reuben Oldenburg, and Village Administrator Teresa Schnitzler.

The Oath of Office was administered by Village President Dennis Manthei and sworn to by new West Salem Police Officer Kyle Holzhausen. Officer Holzhausen will begin his duties in West Salem as of January 3, 2012.

### Minutes

Motion by Trustee Leicht, seconded by Trustee Engel to approve the minutes of the December 20, 2011, Regular Board meeting as written. Roll call vote: Unanimous aye.

### Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$40,939.17
<u>Water Utility:</u>	\$18,970.08
<u>Sewer Utility:</u>	\$14,129.27
<u>Storm Water Utility:</u>	\$3,243.85

Motion by Trustee Engel, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

### West Salem Fire Protection District Request

In a letter dated December 29, 2011, Attorney Rick Niemeier contacted the Village of West Salem on behalf of the West Salem Fire Protection District. Attorney Niemeier explained the Fire District is implementing a procedure to obtain reimbursement for fire calls on state trunk highways, U.S. highways, and the Interstate system. Part of this procedure involves attempts to get reimbursement from the person responsible for the fire call or their insurer. If such attempts at reimbursement are not successful, the State of Wisconsin has a program that provides reimbursement to municipalities for fire call expenses. The Fire District is requesting the Village Board approve the use of the Village Clerk's position to perform the majority of the tasks involved in seeking reimbursement for qualifying fire calls. The Fire District Board will be considering the procedure at its January 12, 2012, quarterly meeting. The Fire District Board believes utilizing the West Salem Village Clerk's position to seek reimbursement is the most cost effective and efficient procedure. The Board discussed instituting a 10 percent

administrative fee for the Village Clerk's staff time, materials, and postage costs in seeking reimbursement for fire call charges.

Motion by Trustee Schumacher, seconded by Trustee Engel that if the West Salem Fire Protection District adopts a formal procedure for reimbursement for qualifying fire calls and the participating municipalities approve ordinances authorizing the charge, and the District agrees to an administrative fee being retained by the Village of West Salem, the Village Board authorizes the Village Clerk to seek reimbursement for qualifying fire calls on behalf of the West Salem Fire Protection District. Roll call vote: Koelbl – nay; remainder of Board – aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Koelbl to adjourn the meeting at 7:21 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator