

Regular Board Meeting

March 4, 2014

Meeting called to order at 7:00 p.m. by President Manthei. Trustees present: Koelbl, Lautz, Leicht, Schumacher, and Wehrs. Excused: Baltz. Also present: West Salem School District Superintendent Troy Gunderson, Village Attorney Bryant Klos, Public Works Director Scott Halbrucker, Coulee News Special Correspondent Emily Staed, Police Chief Charles Ashbeck, and Village Administrator Teresa Schnitzler.

Minutes

Motion by Trustee Lautz, seconded by Trustee Leicht to approve the minutes of the February 18, 2014, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$35,383.41
<u>Water Utility:</u>	\$9,313.49
<u>Sewer Utility:</u>	\$13,011.80
<u>Storm Water Utility:</u>	\$508.78

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

West Salem School District Referenda

West Salem School District Superintendent Troy Gunderson appeared before the Board to discuss and explain the two referenda questions included on the April 1, 2014, Spring election ballot. Question number 1 on the ballot asks the electorate if the School District should issue general obligation bonds in the amount not to exceed \$32,000,000 to construct a new middle school for grades 4 through 8. Question number 2 asks for authority to exceed the revenue limit by \$500,000 for the 2014-2015 school years for security improvements at the elementary school. Mr. Gunderson presented proposed site plans for the new middle school, plans for new football practice fields and softball fields, storm water drainage plans, the location of a new driveway to the new middle school, and acreage the School District will be purchasing from La Crosse County. The new middle school is proposed to be 160,000 square feet. The elementary school is 100,000 square feet, and the high school is 200,000 square feet. Mr. Gunderson answered questions from the Board regarding La Crosse County's intentions with the old Lakeview Healthcare Center building and property, future development of the school campuses, and proposed re-uses of the present middle school.

Alcohol Beverage License Application

Motion by Trustee Schumacher, seconded by Trustee Wehrs to approve the issuance of an alcohol beverage license to Caroline Anne Kuschel. Roll call vote: Unanimous aye.

Capital Improvement Planning Committee

Trustee Lautz reported on the March 3, 2014, Capital Improvement Planning Committee meeting. The purpose of the meeting was to review the police department and recreation department assets with estimated life and estimated costs for each asset, continue ranking priorities of all Village department projects for the next three to five years, and discuss recommendations to Village Board. Public Works Director Scott Halbrucker shared additional information with the Committee regarding the 2002 Case Loader. In 2015, the loader will need new tires at a cost of \$10,000. Mr. Halbrucker met with two loader dealers and an additional option for the Village to consider would be to trade in the 2002 Case Loader for approximately \$35,000 and enter into a lease to own arrangement toward the purchase of a new loader. A new loader would cost between \$140,000 and \$160,000. Karl Green distributed an updated spreadsheet which includes the public works department equipment and vehicles and the police department's equipment and vehicles. The spreadsheet outlines the estimated remaining life of each present asset, and notes the amount of funding that should be set aside each year in order to replace each asset at the end of its useful life. When an asset is replaced, funds should continue to be set aside to prepare for purchasing new after its useful life. The Committee stressed the numbers presented on the spreadsheet are educated guesses, and the document needs to be updated every year. Karl Green will include the recreation department assets on the spreadsheet so that all three departments are on one document for ease of review by the Committee and the Village Board. It was also noted the calculations do not include additional staffing which will be needed in the next three to five years. Police Chief Charles Ashbeck presented estimated costs and details for his department assets. Major projects for the police department include lack of office space, lack of sufficient records management space, lack of adequate garage space, and lack of secure evidence storage space. Chief Ashbeck presented two solutions to the four deficiencies: 1) construction of a new law enforcement facility; and 2) purchasing a present site and either remodeling or demolishing the present structure. The Village of Holmen is in the process of planning and preparing for construction of a new law enforcement building. Chief Ashbeck provided the Village of Holmen's budget summary, architect's design plans, and building layout. Chief Ashbeck also distributed the real estate fact sheet for 103 North Leonard Street (the former 1st Class Auto Body business building). Approximate costs for new construction are between \$2 to \$2.7 million, and demolition and construction of a two-story facility on the 103 North Leonard Street site would be between \$1.2 and \$1.7 million. Chief Ashbeck also reported to the Committee on his discussions with a local business person who is in the process of negotiating for the purchase of the Lakeview Health Care Facility from La Crosse County. The Village has been offered reasonably priced storage space in the Lakeview building, if the purchase is successful. The Committee stressed the Village Board needs to know that within five to ten years West Salem should be planning to spend \$1 to \$3 million toward capital costs for new buildings. This Committee is charged with capital planning for the next three to five years, but the Village Board does need to review needs for the next five to ten years and needed projects beyond ten years. The Committee discussed contracting for a space, building, and capital needs feasibility study. The next meeting of the Committee is Monday, March 17, 2014, at 4:30 p.m. The Recreation Department assets and capital needs will be reviewed and discussed.

Motion by Trustee Lautz, seconded by Trustee Koelbl to approve the minutes of the March 3, 2014, Capital Improvement Planning Committee meeting as presented. Roll call vote: Unanimous aye.

Motion by Trustee Koelbl, seconded by Trustee Leicht to adjourn the meeting at 7:56 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator