

Regular Meeting

April 20, 2021

Regular meeting called to order at 7:00 p.m. by Village President Scott Schumacher. Trustees present: Brown, Curtis, Hennessey, Lautz, and Leicht. Also present: Village Attorney Bryant Klos, Recreation Director Tony DeGaetano, Public Works Director Loren Schwier, Police Chief Jeremy Randall, Rediscover West Salem Committee members, June Dairy Days President Jeanne Bahr, and Village Administrator Teresa DeLong.

Minutes

Motion by Trustee Leicht, seconded by Trustee Brown to approve the Village Board minutes of the April 6, 2021, meeting as written. Roll call vote: Hennessey – abstain; remainder of Board - aye. Motion approved.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$124,624.04
<u>Water Utility:</u>	\$28,483.11
<u>Sewer Utility:</u>	\$207,885.36
<u>Storm Water Utility:</u>	\$925.42

Motion by Trustee Leicht, seconded by President Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Rediscover West Salem 2021

Jenna Dettmering and several Rediscover West Salem Committee members appeared before the Village Board to present plans for a sidewalk sale and street dance scheduled for Saturday, June 12, 2021. The first portion of the event will be a sidewalk sale with set up to begin at 10:00 a.m., and the sales would start at Noon and go until 4:00 p.m. The second portion of the event will be a street dance beginning at 4:30 p.m. until 10:00 p.m. The Committee is requesting South Leonard Street be closed from Hamilton to Elm beginning at 10:00 a.m. and continuing through 10:00 p.m. on June 12, 2021. The Committee has also requested a waiver of the \$50 special permit fee. Insurance for the event is required and it was strongly recommended by the Village Board and Village Attorney.

Motion by Trustee Leicht, seconded by Trustee Hennessey to approve the street closing for Saturday, June 12, 2021, as requested by the Rediscover West Salem and to waive the special event fee and insurance requirement. Roll call vote: Unanimous aye. Motion approved.

June Dairy Days

Jeanne Bahr, President of June Dairy Days, appeared before the Board to request waiver of the park closing hours and various street closings for the 2021 June Dairy Days event scheduled for Friday, June 4 through Sunday, June 6, 2021. The Committee is again requesting use of the Village Park, Lions Shelter, Memorial Drive, and Mill Street South for the event, and temporary South Leonard street closures. Ms. Bahr stated there may or may not be a carnival this year, but there will be the Saturday parade and Sunday car show. Local food vendors will be serving food instead of the normal Village Park shelter food service. A fireworks display is scheduled for Friday, June 4, 2021, beginning at 10:00 p.m.

Motion by Trustee Brown, seconded by Trustee Leicht to waive park closing hours and approve various street closing requests for the 2021 June Dairy Days event scheduled for June 4 through June 6, 2021. Roll call vote: Unanimous aye. Motion approved.

Resolution 6.21

Motion by Trustee Lautz, seconded by Trustee Leicht to approve Resolution 6.21 Fireworks Permit for June Dairy Days 2021 as presented. Roll call vote: Unanimous aye. Motion approved.

MS4 Permit Public Education

Village Engineer Dave Sauer presented the March 2021 MS4 Permit Compliance Plan and the 2020 Annual MS4 Report. Mr. Sauer explained that MS4 is short for "Municipal Separate Storm Sewer System" and the word "Municipal" refers to a unit of local government, but may also refer to an organization responsible for the administration of a developed area. To prevent harmful pollutants from being washed or dumped into MS4s, certain operators are required to obtain NPDES permits and develop stormwater management programs (SWMPs). The SWMP describes the stormwater control practices that will be implemented consistent with permit requirements to minimize the discharge of pollutants from the sewer system. West Salem's first, five-year MS4 permit was issued in 2015, and the permit was renewed in May of 2019. Mr. Sauer informed the Board that before the end of 2019, West Salem was required to reduce its total suspended solids by twenty percent. The Village has been able to achieve this percentage by requiring developers to control eighty percent of storm water. Code of Ordinance Chapter 16 sets forth stormwater management requirements for all developers within the corporate boundaries of West Salem. An important MS4 permit obligation is public education and outreach efforts. Mr. Sauer encouraged the Village Board to promote stormwater management practices, support or organize spring clean-up events, adopt a street event, and generally create more community awareness of the importance of stormwater control. Mr. Sauer will meet with the Utilities Committee to plan for a stormwater modeling of the Village and a recalculation of the equivalent run off charge presently in place.

Ordinance No. 501

Motion by Trustee Lautz, seconded by Trustee Leicht to approve Ordinance No. 501 Driveway Standard and Lot Frontage Revision as presented. Roll call vote: Unanimous aye. Motion approved.

Ordinance No. 502

Motion by Trustee Lautz, seconded by Trustee Hennessey to approve Ordinance No. 502 Amend Chapter 4 Land Division Procedures as presented. Roll call vote: Unanimous aye. Motion approved.

Ordinance No. 503

Motion by Trustee Leicht, seconded by Trustee Hennessey to approve Ordinance No. 503 Amend "Class B" Liquor Licenses and Underage Drinking Penalties as presented. Roll call vote: Unanimous aye. Motion approved.

Official Newspaper Designation

Attorney Klos raised the issue of where the Village should be publishing its legal notices due to the fact there is no newspaper now published in the Village. There are two printed newspapers that have delivery in the 54669 zip code area. The La Crosse Tribune is published in the City of La Crosse, and based on its December 10, 2020, filing with the State of Wisconsin, it is a seven-day a week paper and states it has a total paid circulation of 12,786 copies. However, the La Crosse Tribune only actually delivers on a "sold" basis 307 copies on weekdays and 374 copies on Sundays to the 54669 zip code. Because the 54669 zip code covers quite a large area, it cannot be determined how many copies are delivered to Village residents. The Journal is also published by Lee Enterprises, and its filed statement also indicates it is published in the City of La Crosse. The Journal is a weekly newspaper that covers news primarily in the Tomah/Sparta area. This newspaper is free to the 54669 zip code area, and it is delivered weekly. Wis. Stat. Stats 985.02(1) requires the Village to publish notices in the newspaper likely to give notice to Village residents.

Motion by Trustee Brown, seconded by Trustee Hennessey to continue publishing legal notices in The Journal. Roll call vote: Unanimous aye. Motion approved.

Appointment to Vacant Village Board Position

Motion by President Schumacher, seconded by Trustee Leicht to appoint the vacant Village Board Trustee position to Lillian Twining. Roll call vote: Unanimous aye. Motion approved.

Designate Official Bank Depository

Motion by Trustee Lautz, seconded by Trustee Hennessey to designate Union State Bank as the official Village bank depository. Roll call vote: Curtis – abstain; remainder of Board – aye. Motion approved.

Resolution 7.21

Motion by President Schumacher, seconded by Trustee Curtis to approve Resolution 7.21 Designation of Authorized Officials for Public Funds and Withdrawals as presented. Roll call vote: Unanimous aye. Motion approved.

Planning Commission

President Schumacher reported on the April 14, 2021, Planning Commission meeting. The Commission reviewed a Certified Survey Map submitted by J. Watermen Partners LLC. The Certified Survey Map proposes to create two twindo lots from Lot 25 of Greenfield Addition. The Planning Commission recommended approval to the Village Board of the proposed Certified Survey Map.

Motion by President Schumacher, seconded by Trustee Lautz to approve the minutes of the April 14, 2021, Planning Commission meeting as presented. Roll call vote: Unanimous aye. Motion approved.

Motion by President Schumacher, seconded by Trustee Lautz to approve the certified survey map submitted by J. Watermen Partners LLC. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Lautz to adjourn the meeting at 8:23 p.m. Approved by voice vote.

Teresa L. DeLong, Village Administrator