

Regular Board Meeting

May 4, 2021

Meeting called to order at 7:00 p.m. by President Scott Schumacher. Trustees present: Brown, Curtis, Hennessey, Lautz, Leicht, and Twining. Also present: American Legion Auxiliary Unit 51 President Nicole Vidal, Poppy Princess Tavianna Viner, Treena Viner, Police Chief Jeremy Randall, Public Works Director Loren Schwier, Economic and Strategic Development Director for Cedar Corporation Seth Hudson, Village Attorney Bryant Klos, and Village Administrator Teresa DeLong.

American Legion Auxiliary Unit 51 President Nicole Vidal read a Proclamation for May Poppy Month and introduced this year's Poppy Princess Tavianna Viner.

Minutes

Motion by Trustee Leicht, seconded by Trustee Curtis to approve the minutes of the April 20, 2021, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

| | |
|-----------------------------|-------------|
| <u>General Fund:</u> | \$16,450.90 |
| <u>Water Utility:</u> | \$16,934.73 |
| <u>Sewer Utility:</u> | \$47,687.99 |
| <u>Storm Water Utility:</u> | \$7,560.48 |

Motion by Trustee Leicht, seconded by Trustee Twining to approve the payment of all claims as listed. Roll call vote: Unanimous aye. Motion approved.

Application for Temporary Class "B"/"Class B" Retailer's License

Motion by Trustee Lautz, seconded by Trustee Hennessey to approve the issuance of a Temporary Class "B"/"Class B" Retailer's License for the June Dairy Days event scheduled for Friday, June 4 through Sunday, June 6, 2021. Roll call vote: Unanimous aye. Motion approved.

Special Event Application

Motion by Trustee Leicht, seconded by Trustee Brown to approve the issuance of a Special Event Permit for the June Dairy Days Parade scheduled for Saturday, June 5, 2021. Roll call vote: Unanimous aye. Motion approved.

2021-2022 Committee Appointments

Motion by President Schumacher, seconded by Trustee Hennessey to approve the 2021-2022 Committee Appointments as proposed. Roll call vote: Unanimous aye. Motion approved.

2021 - 2022 STANDING COMMITTEES

**Board of Trustees
Village of West Salem**

FINANCE AND PERSONNEL

James Leicht, Chairperson
Kevin Hennessey
John Lautz

LAW ENFORCEMENT

John Lautz, Chairperson
Kevin Hennessey
James Leicht

BUILDINGS AND GROUNDS

Tom Curtis, Chairperson
John Lautz
Lill Twining

UTILITIES COMMITTEE

Kevin Hennessey, Chairperson
Leroy Brown
Lill Twining

STREETS

Leroy Brown, Chairperson
James Leicht
Tom Curtis

LIBRARY COMMITTEE

Lill Twining, Chairperson
Leroy Brown
Kevin Hennessey

THE ABOVE COMMITTEES ARE ONE (1) YEAR TERMS. ALL EXPIRE APRIL 18, 2022

PLANNING COMMISSION

Scott Schumacher, Chairperson
1st of 2 year term, expires April 17, 2023
John Lautz
1st of 1 year term, expires April 18, 2022
James Morzinski
1st of 3 year term, expires April 15, 2024
Pete Belling
3rd of 3 year term, expires April 18, 2022
Lill Twining
1st of 3 year term, expires April 15, 2024
John Johnson
2nd of 3 year term, expires April 17, 2023
Joseph Burke
2nd of 3 year term, expires April 17, 2023

RECREATION COMMITTEE (3 citizens with 3 year staggered terms)

(2 trustees with terms coinciding with official terms of office)

Jennifer Stenberg, 541 Lewis Street – (608) 393-9071
1st of 3 year term, expires April 15, 2024
Stephen Cohen, 137 Marigold Lane North – (219) 306-0189
2nd of 3 year term, expires April 17, 2023
Steve Kastenschmidt, 737 East Avenue – (608) 786-1219
3rd of 3 year term, expires April 18, 2022
Tom Curtis, Trustee, 217 Garland Street East – (608) 386-1864
1st of 2 year term, expires April 17, 2023
Kevin Hennessey, Trustee, 845 Winchester Street – (608) 514-2519
1st of 2 year term, expires April 17, 2023

(Chairperson to be elected by Committee at first meeting for 1-year term)

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Sharon Fuller, 420 Tilson Street North – (608) 786-0886
2nd of 3 year term, expires April 17, 2023
John Lautz, 420 Tilson Street East - (608) 786-1340
2nd of 2 year term, expires April 18, 2022
Stephen Cohen, 137 Marigold Lane North – (219) 306-0189
1st of 3 year term, expires April 14, 2024
Kevin Hennessey, Trustee, 845 Winchester Street – (608) 514-2519
1 year term – expires April 18, 2022
Lill Twining, Trustee, 842 Deerfield Street – (608) 786-1651
1 year term – expires April 18, 2022

BOARD OF APPEALS

Carl Wallace, Chairperson, 740 East Avenue – (608) 786-0714
1st of 3 year term, expires April 15, 2024
Brian Elsen, 340 Driftwood Street – (608) 386-0333
1st of 3 year term, expires April 15, 2024
Ryan Kammel, 720 North Mark Street – (608) 769-5445
2nd of 3 year term, expires April 17, 2023
Keith Schmig, 238 West Avenue North – (608) 786-1743
3rd of 3 year term, expires April 18, 2022
John Diekroeger, 450 Youlon Street North – (608) 786-0847
2nd of 3 year term, expires April 17, 2023

LAW ENFORCEMENT DISCIPLINARY COMMITTEE

Ellen Thorn, 3885 Western Hills Drive, West Salem – (608) 786-3557
3rd of 3 year term, expires April 18, 2022
John Schmidt, 322 Garland Street West – (608) 786-0741
1st of 2 year term, expires April 17, 2023
Charles Ashbeck, W4504 Prairie Court East, West Salem – (608) 397-8749
1st of 3 year term, expires April 15, 2024

FAIR HOUSING COMMITTEE (All 5 year terms)

Peter Ames, 142 Harmony Street South – (608) 786-3561
Dave Geske, 341 Garland Street West – (608) 786-4759
James Leicht, Trustee, 520 Tilson Street North – (608) 786-0513
John Wittenberg, 910 Brickl Road – (608) 786-2996
Barbara Manthei, 527 Garland Street West – (608) 786-1700

LAKE DISTRICT REPRESENTATIVE

Scott Schumacher, 1 year term, expires April 18, 2022

SENIOR CITIZEN REPRESENTATIVE

Miriam Haier, 521 Garland Street West – (608) 385-9832
1 year term, expires April 18, 2022

LA CROSSE AREA PLANNING COMMISSION

Scott Schumacher, 1 year term, expires April 18, 2022

TRANSPORTATION COORDINATING COMMITTEE

Scott Schumacher, 1 year term, expires April 18, 2022

Leroy Brown, 1 year term, expires April 18, 2022

BOARD OF REVIEW

Scott Schumacher, 442 Franklin Street West - (608) 792-9852

Teresa DeLong, W2820 Shorewood Court – (608) 792-5186

Lill Twining, 842 Deerfield Street - (608) 786-1651

Neil Betts, 1019 East Avenue, Tomah, WI 54660 – (608) 372-2205

(Village Assessor is present for Board of Review Hearings)

BOARD OF REVIEW ALTERNATES

Fran Noffke, 441 Leonard Street North – (608) 780-1080

David Hundt, 434 Youlon Street North – (608) 786-1575

FIRE DISTRICT BOARD

David Tauscher – 1st of 3 year term, expires April 15, 2024

Kevin Hennessey – 1st of 2 year term, expires April 17, 2023

COULEE REGION JOINT MUNICIPAL COURT COMMITTEE

Teresa DeLong, 175 Leonard Street South – (608) 786-1858

Jeremy Randall, Alternate, 175 South Leonard Street – (608) 786-0407

ONALASKA UTILITY COMMISSION

Leroy Brown, P. O. Box 33 – (608) 498-1176

WEST SALEM AREA ROOM TAX COMMISSION

Stephen Cohen, 137 North Marigold Lane – (219) 306-0189

Patsy Hofer, 171 Oak Street South– (608) 786-0750

Nick Miller, LeCoulee Cheese Castle, 112 Leonard Street South – 786-2811

James Leicht, 520 Tilson Street North – (608) 786-0513

Chuck Deery, W3891 Hickory Terrace, La Crosse – (608) 787-6226

Finance and Personnel Committee

Trustee Leicht reported on the April 26, 2021, Finance and Personnel Committee meeting. Chief Randall apprised the Committee of the significant increase in calls for service over the last three years to the West Salem Police Department. Each call responded to results in incident reports processed by the police department secretary. In addition to the increased number of calls, the police secretary also processes reports, citations, open records requests, and telephone and personal contacts. The workload has become overwhelming. As experienced and efficient as the current police secretary is, it is difficult for her to keep up. Chief Randall proposed the Village hire a part time employee to work in the police department from 5:00 to 9:00 p.m. This employee would not only perform essentially the same duties as the present full time secretary, but would also continue the momentous file and report scanning project beginning with files from 1979 forward and afford the present full time secretary time off from work without duties falling behind. Citing again the significant increase in calls for service to the

Police Department, Chief Randall proposed a part time police officer be hired to answer calls, perform traffic enforcement, provide shift coverage when full time officers are off work, and assist the full time police officers with investigations. The full time police officers are over extended with investigations and paperwork. The 2021 Police Department budget includes 40 part time clerk hours at \$17.53. The present Police Union Contract includes \$20.10 per hour for part time police officers, and a total of 80 hours were budgeted for that position. If both part time positions were funded as requested, an estimated additional \$35,000 would be needed. Both new employment positions may be difficult to fill. Chief Randall was directed to further define the job description for each position, explore a possible candidate base for each position, and bring this information back to the Committee. Administrator DeLong distributed a summary of the American Rescue Plan Act of 2021. The American Rescue Plan Act provides \$1.9 trillion in additional relief for response to the COVID-19 pandemic. The Act includes provisions for aid to state and local government entities, hard-hit industries and communities, tax changes affecting individuals and business, and other economic provisions. One-half of West Salem's allocation will be distributed early May, and the remainder distributed in May of 2022. Municipalities have until December 31, 2024, to utilize and submit periodic reports detailing the uses of the funds. Official guidelines and requirements have not been released yet but are expected the first half of May. The Committee should review the Capital Improvement Plan adopted seven years ago for funding uses. If projects budgeted in 2021 can be completed utilizing American Rescue Plan funds, this may free up some funding for the police department requests and other department essentials. Future meetings will be scheduled to discuss West Salem's allocation once guidelines are released.

Motion by Trustee Leicht, seconded by Trustee Lautz to approve the Finance and Personnel Committee meeting minutes of April 26, 2021, as presented. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Lautz, seconded by Trustee Hennessey to convene in closed session at 7:17 p.m. pursuant to Wis. Stat. Sec. 19.85(1)(e) for purpose of deliberating or negotiating the purchase of public properties, investment of public funds, and transfers of public properties, to-wit: possible land transfer and land acquisition. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Hennessey, seconded by Trustee Leicht to reconvene in open session at 8:42 p.m. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Twining to adjourn the meeting at 8:43 p.m. Approved by voice vote.

Teresa L. DeLong, Village Administrator