

## Regular Board Meeting

May 16, 2017

Meeting called to order at 7:00 p.m. by Village President Dennis Manthei. Trustees present: Brown, Hennessey, Lautz, Leicht, Schumacher, and Wee. Also present: Public Works Director Scott Halbrucker, Recreation Director Michelle Czerwan, Police Chief Charles Ashbeck, and Village Administrator Teresa Schnitzler.

### Minutes

Motion by Trustee Leicht, seconded by Trustee Wee to approve the minutes of the May 2, 2017, Regular Board meeting as written. Roll call vote: Unanimous aye.

### Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$55,928.21
<u>Water Utility:</u>	\$10,241.90
<u>Sewer Utility:</u>	\$13,205.30
<u>Storm Water Utility:</u>	\$3,523.23

Motion by Trustee Leicht, seconded by Trustee Hennessey to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

### Resolution 3.17

Motion by Trustee Leicht, seconded by Trustee Lautz to approve Resolution 3.17 Fireworks Permit for June Dairy Days 2017. Roll call vote: Brown – abstain; remainder of Board – aye. Motion approved.

### Application for Temporary Class B License

Motion by Trustee Lautz, seconded by Trustee Leicht to approve the issuance of a Temporary Class B License for the sale of beer/wine at West Salem Village Park for the June Dairy Days event beginning June 2 and ending June 4, 2017. Roll call vote: Brown – abstain; remainder of Board – aye. Motion approved.

### Special Event Application

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve a Special Event Application submitted by June Dairy Days for a parade scheduled for June 3, 2017, beginning at Noon. Roll call vote: Brown – abstain; remainder of Board – aye. Motion approved.

### Alcohol Beverage License Applications

Motion by Trustee Brown, seconded by Trustee Hennessey to approve the issuance of alcohol beverage licenses to Lexi L. Renk and Shawna R. Hathaway. Roll call vote: Unanimous aye.

#### Reschedule 1<sup>st</sup> Meeting in July

Motion by Trustee Leicht, seconded by Trustee Brown to reschedule the July 4 Village Board meeting to Thursday, July 6, 2017. Roll call vote: Unanimous aye.

#### Law Enforcement Committee

Trustee Lautz reported on the May 2, 2017, Law Enforcement Committee meeting. The purpose of the meeting was to review for recommendation to the Village Board an Application to Exceed Pet Limit submitted by Randy and Joyce Schultz who reside at 330 East Franklin Street. The residents presently keep one, spayed Golden Retriever/Lab and one male German Shorthair Pointer at their home. The residents also have a domestic shorthair cat. All three animals are primarily kept indoors, and they do have a kennel area outside. Ledi and Dean Loeffler of 205 North Rose Street, Brad and Ionna Monson residing on Van Ness Street, Steve and Lisa Stello residing on East Garland Street, and Megan Weibel who resides on North Van Ness Street all submitted written comments in support of the Application. The Committee recommended approval of the Application to Exceed Pet Limit submitted by Randy and Joyce Schultz.

Motion by Trustee Lautz, seconded by Trustee Leicht to approve the minutes of the Law Enforcement Committee meeting of May 2, 2017. Roll call vote: Unanimous aye.

Motion by Trustee Lautz, seconded by Trustee Leicht to approve the Application to Exceed Pet Limit submitted by Joyce and Randy Schultz. Roll call vote: Unanimous aye.

#### Finance and Personnel Committee

Trustee Leicht reported on the Finance and Personnel Committee meeting of May 3, 2017. The purpose of the meeting was to discuss in possible closed session a department head resignation and the process for replacement and to discuss in possible closed session potential land acquisitions. Chair Leicht briefly informed the Committee of Recreation Director Michelle Czerwan's move to South Dakota the end of June of 2017. This Committee should review the position, pay scale, programs offered, and decide on a process to move forward. Mrs. Czerwan was asked to join the meeting, and she distributed six-year program participation spreadsheets for spring/summer programs and for fall/winter programs. Mrs. Czerwan noted program offerings have increased during this time and the number of participants has also grown. She shared continued concerns regarding the Village's lack of facilities and lack of access for scheduling of programs. The Committee thanked Mrs. Czerwan for her work for the Village and for sharing her insights for the future of the Recreation Department. The Committee then convened in closed session pursuant to Wis. Stat. Sec. 19.85(1) to consider employment, promotion, compensation, or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, to-wit: Department Head resignation and process for replacement. Michelle Czerwan left the meeting. The Committee reconvened in open session. The Committee then convened in closed session pursuant to Wis. Stat. Sec.

19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, investment of public funds, and transfers of public properties, to-wit: possible land acquisitions. The Committee reconvened in open session and then adjourned the meeting.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the May 3, 2017, Finance and Personnel Committee meeting as presented. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Schumacher to adjourn the meeting at 7:21 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator