

Regular Board Meeting

May 20, 2014

Meeting called to order at 7:00 p.m. by President Manthei. Trustees present: Baltz, Koelbl, Lautz, Leicht, and Wehrs. Trustee Schumacher arrived later as noted below. Also present: Public Works Director Scott Halbrucker, Coulee News Special Correspondent Emily Staed, Recreation Director Michelle Czerwan, Police Chief Charles Ashbeck, Darcy Clardy, and Village Administrator Teresa Schnitzler.

Minutes

Motion by Trustee Leicht, seconded by Trustee Wehrs to approve the minutes of the May 6, 2014, Regular Board meeting as written. Roll call vote: Unanimous aye. Motion approved.

Trustee Schumacher arrived at 7:04 p.m.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$44,143.45
<u>Water Utility:</u>	\$19,325.83
<u>Sewer Utility:</u>	\$14,101.91
<u>Storm Water Utility:</u>	\$1,543.13

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Baltz – present; remainder of Board - aye. Motion approved.

Special Event Application

Motion by Trustee Lautz, seconded by Trustee Koelbl to approve the issuance of a Special Event Permit to Darcy Clardy to close Kens Lane from 3:00 p.m. to 7:00 p.m. on Saturday, May 31, 2014, for a graduation party. Roll call vote: Unanimous aye. Motion approved.

Capital Improvement Planning Committee

Trustee Lautz reported on the May 12, 2014, Capital Improvement Planning Committee meeting. The purpose of the meeting was to continue review of the proposed draft of a capital improvement planning report recommendation to the Village Board. The draft provides an introduction to capital planning, background information on the financial status of the Village, revenue reductions, levy limits, and revenue sources. The report sets forth the funding priorities as ranked by the Committee over the last ten months and includes spreadsheets of all equipment and projects and funding requirements for each. The Committee reviewed the draft report with the revisions, additions, clarifications, and corrections from the last meeting. The West Salem Comprehensive Plan adopted in March of 2008 and amended in April of 2010 discusses the need for an

ongoing financial planning program intended to help implement planning proposals. The Committee felt it was important to include the text from the Comprehensive Plan as an exhibit in the recommendation report to the Village Board. Several revisions and additions were discussed and direction was given to Karl Green to make the changes so the report is clearer and stresses the recommendations to the Village Board. It was agreed with the directed changes that the recommended report along with an adopting Resolution should be presented at the June 3 Village Board meeting. The report would be distributed to the Village Board with the regular agenda packet for its review prior to the meeting. John Lautz agreed to meet with the media and other interested persons to discuss the recommendations. The Committee unanimously recommended approval of the final Capital Improvement Plan as revised.

Motion by Trustee Lautz, seconded by Trustee Schumacher to approve the minutes of the May 12, 2014, Capital Improvement Planning Committee meeting as presented. Roll call vote: Unanimous aye.

Law Enforcement Committee

Trustee Wehrs reported on the Law Enforcement Committee meeting held on May 19, 2014. The purpose of the meeting was to review Village Code of Ordinances Chapter 11.08 Animal Control for recommendation to Village Board. The Committee discussed whether a police department inspection of a requestor's property prior to approving a permit to exceed the number of animals allowed on one premises is necessary, the need for a revocation provision for permits issued, the term of an issued permit and a renewal permit, and the addition of a notification process to neighbors within three hundred feet of the requestor's premises. The Committee unanimously approved recommending to the Village Board approval of Section 11.08 with amendments and scheduling a public hearing on proposed Ordinance No. 460. Police Chief Ashbeck informed the Committee of a no parking request made by the Jostad-Jandt Funeral Home. Chief Ashbeck will gather more information regarding the request, and the Committee will need to meet at a later date to discuss any recommended changes.

Motion by Trustee Wehrs, seconded by Trustee Leicht to approve the minutes of the May 19, 2014, Law Enforcement Committee meeting as presented. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Koelbl to schedule a public hearing on proposed Ordinance No. 460 Amending Animal Control for Tuesday, June 17, 2014, at 6:50 p.m. Roll call vote: Unanimous aye.

Motion by Trustee Lautz, seconded by Trustee Leicht to adjourn the meeting at 7:15 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator