

Regular Board Meeting

June 20, 2017

Meeting called to order at 7:00 p.m. by Village Administrator Teresa Schnitzler. Trustees present: Brown, Hennessey, Leicht, Schumacher, and Wee. Excused: Manthei and Lautz. Also present: Village Attorney Bryant Klos, Public Works Director Scott Halbrucker, Recreation Director Michelle Czerwan, Police Lieutenant Jeremy Randall, and Village Administrator Teresa Schnitzler.

Due to President Manthei's excused absence, motion by Trustee Schumacher, seconded by Trustee Wee to appoint Trustee Leicht to preside over the regular meeting of the Board pursuant to Wis. Stat. Sec. 61.32. Roll call vote: Unanimous aye.

Minutes

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the minutes of the June 6, 2017, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$62,894.95
<u>Water Utility:</u>	\$16,445.47
<u>Sewer Utility:</u>	\$127,729.92
<u>Storm Water Utility:</u>	\$3,435.05

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

2017-2018 License Applications

Motion by Trustee Schumacher, seconded by Trustee Leicht to approve the 2017-2018 License Applications as submitted. Roll call vote: Unanimous aye.

"Class B" Combination

Berg, Hemker, Olson Post #51
The American Legion
Features, Inc.
Groth Co., Inc. – Westview Inn
Hunter's Last Chance, LLC.
JT's Longshots, LLC.,
d/b/a JT'S Longshots Bar & Grill
SKLT, LLC. – Krome's Bar
The Shop Downtown West Salem, LLC
d/b/a The Silverado Saloon

"Class A" Combination

Hansen's IGA
Kwik Trip, Inc.
Lloyd's Speedstop, Inc.
Skytime Investments, LLC.
d/b/a Neshonoc Sports

Class "A" Beer

Allied Cooperative-
I-90 Cenex Convenience Store
Dodgencorp, LLC –

Dollar General Store

“Class B” Beer

Big Boar Smokers LLC. –
Big Boar BBQ
Gustavo A. Aldama -
West Salem Family Restaurant
Lloyds Homemade Pizza Co., LLC.-
Lloyds Pizza Pub & Lounge
Makk, LLC. – The Pizza Oven

Class “A” Liquor

Family Tree Floral & Greenhouse, Inc.
d/b/a Family Tree Floral & Greenhouse

Soda Water Licenses

Ace Hardware
Americinn Motel & Suites
Berg, Hemker, Olson Post #51
Big Boar Smokers
Brenengen’s Chevrolet
Coney Island
Coulee Region Glass & Exhaust Plus
Dollar General Store
Features Sports Bar & Grill/West Bowl Lanes
Golden China
Hansen’s IGA
Hunter’s Last Chance
I-90 Cenex Convenience Store
Jim Dandy’s
JT’S Longshots Bar & Grill
Krome’s Bar
Kwik Trip
LeCoulee Cheese Castle
Lloyd’s Speedstop
Lloyds Pizza Pub & Lounge
Neshonoc Sports & Service
Oma Java
Pischke Motors
Pizza Villa
Snap Fitness
Snowwhite Laundry
Subway Sandwiches & Salads (2)
The Pizza Oven
The Silverado Saloon
West Salem Family Restaurant
West Salem Hockey Association
West Salem Pharmacy
Westview Inn

Cigarettes

Dollar General Store
Hansen’s IGA

I-90 Cenex Convenience Store
Kwik Trip
Lloyd’s Speedstop
The Silverado Saloon
Neshonoc Sports & Service

Coin Machine Permits

Americinn Motel & Suites (4)
Brenengen Chevrolet (3)
The Silverado Saloon (10)
Features Sports Bar&Grill/West Bowl Lanes(20)
Hansen’s IGA (1)
Hunter’s Last Chance (13)
JT’s Longshots Bar & Grill (11)
Krome’s Bar (11)
Pischke Motors (1)
Snowwhite Laundry (1)
Lloyds Pizza Pub & Lounge (5)
Westview Inn (5)
The Pizza Oven (3)

Dance Permits

Berg, Hemker, Olson Post #51
The Silverado Saloon
Features Sports Bar & Grill/West Bowl Lanes
Hunter’s Last Chance
JT’S Longshots Bar & Grill
Krome’s Bar
Westview Inn

Bartender’s License Applications

American Legion

Leroy D. Brown II
Steven M. Craig
Paul H. Degenhardt
James T. Jenks
Douglas M. Schaller
Jim E. Schmitz
Rita M. Schmitz
Michael J. Thill
James A. Witte

Big Boar

Phyllis J. Rask

Dollar General

Quintin M. Browne
Heidi L. Johnson
Tyler J. Whitney

Features, Inc.

Heather Antony

Kayla A. Bloss
Twila B. Bores
Kari A. Czajka
Chandra M. Munroe
Emma R. Nielsen
Ethan T. Phelps
Katelyn M. Wiese

Hansen's IGA

Kayla M. Bartle
Megan E. Baxter
Melissa L. Coelin
Tiffawny A. Eppers
Penny K. Greene
Nicholas P. Hickok
Kristy E. Hubert
Mark C. Miller
Ranee E. Neuverth
Danielle N. Olson
Nathan R. Rader
Dylan J.W. Spranger
Jolene K. Tenner
Thomas G. Torkelson
Debra A. Walsh
Barbara A. Whitewater

Hunter's Last Chance

Dana S. Heider
Nancy C. Horstmann
Brady B. Hundt
Amelia K. Osornio

JT's Longshots Bar & Grill

Cara L. Brody
Shawna R. Hathaway
Daniel O. Hefti
Kaitlyn K. Meyer
Nicholas A. Neary
Aric R. Tourville
Jacob J. Viner

Krome's Bar

Jeanne K. Bahr
Robert A. Hundt
Michael S. Knudson
Rodd A. Powell
Olivia E. Schomberg
Janelle L. Wingert

Kwik Trip

Lisa Cash
Angela R. Gray
Megan L. Gulbranson
Kylie L. Holub

Lance M. Hutzenbuhler
Shana Jordan
Dan Lefebvre
Jordan L Lisk
Bailee J. Moore
Alexander J. Pollex
Stephanie L. Seitz
Charles J. Serauskas
Deb J. Soller
Laura A. Stephenson

Lloyd's Speedstop, Inc.

Linda L. Dow
Desiree K. Harr
Colin J. Hass
Stephanie M. Horstman
Beth A. Kirchner
Joshua J. Maliszewski
Marian K. Olson
Cynthia E. Raatz
Karlie C. Stefan
Bailey F. Valencia
Desiree A. Wehrs
Kasha L. Wehrs
Sara B. Williams

The Pizza Oven

Heidi A. Ebert
Conner Koepnick
Richard J. Martinson
Theresa A. Martinson

The Silverado Saloon

Jamie L. Bartlett
Alyssa K. Hansen
Angela F. Lundstrom
Michele L. Neumann
Desiree C. Peters
Alexis C. Priebe
Lexi L. Renk
Luke T. Sacia
Makayla R. Stackhouse
Samantha M. Strom
Emily A. Vike_

West Salem Family Restaurant

Gustavo A. Aldama

Westview Inn

Tamie A. Batzel
LaDonna M. Biedeman
Danielle K. Heilman
Peggy J. Klotz

Resolution 4.17 Compliance Maintenance Annual Report

Motion by Trustee Schumacher, seconded by Trustee Brown to approve Resolution 4.17 Compliance Maintenance Annual Report as presented. Roll call vote: Unanimous aye.

RESOLVED, that the Village of West Salem Board of Trustees informs the Department of Natural Resources that the following actions were taken by it:

1. Reviewed a summary of the 2016 Compliance Maintenance Annual Report, which is attached to this Resolution; and
2. Due to the letter grades in Influent Flow and Loadings, BOD and TSS Effluent Qualities, Phosphorus Effluent Quality, Biosolids Quality, Staffing, Operator Certification, Financial Management, and Collection Systems category points generated as a result of completing this Report, the Board did not feel that any required action was necessary at this time.

PASSED by unanimous vote of the Village of West Salem Board of Trustees on the 20th day of June, 2017.

/s/ _____
Dennis Manthei, Village President

(SEAL)

/s/ _____
Teresa L. Schnitzler, Village Administrator

Proclamation

Trustee Brown read the following Proclamation:

Proclamation

**Honoring West Salem High School Baseball Team
As the 2017 WIAA Division 2 State Champions**

WHEREAS, alongside coaches and family members, the West Salem High School Baseball Team has made huge commitments over the years to becoming the best team possible; and

WHEREAS, the West Salem Panthers Baseball Team first qualified in 1971, and made it to the State tournament in 2001, and the team made their eighth State appearance since then in 2017; and

WHEREAS, the West Salem Panthers Baseball Team put together a 30-3 season to qualify for the WIAA State quarterfinals held in Grand Chute, Wisconsin, and defeated Waupun 8 – 6 to win the WIAA Division 2 State Baseball Championship on June 15, 2017; and

WHEREAS, the West Salem Village Board of Trustees would like to recognize the West Salem High School Panthers Baseball Coach Chuck Ihle and Assistant Coaches Dan Schneider, Curtis Fry, and Lucas Schultz for their leadership and guidance; and

WHEREAS, the Village of West Salem Board of Trustees would like to recognize all the parents, families, sponsors, and volunteers who supported this team along the way; and

WHEREAS, it is, therefore, appropriate for this community to show its appreciation of a job well done.

NOW, THEREFORE, I, Dennis Manthei, by virtue of the authority in me vested as President of the Village of West Salem, in recognition thereof, formally recognize the West Salem High School Panthers Baseball Team as the 2017 WIAA Division 2 State Champions and commend the young people and adults who support this talented team.

IN WITNESS WHEREOF, I have hereunto set my hand this 20th day of June in the Year of our Lord Two Thousand Seventeen.

Dennis Manthei, President
Village of West Salem, Wisconsin

Motion by Trustee Brown, seconded by Trustee Leicht to approve the Proclamation as presented. Roll call vote: Unanimous aye.

Finance and Personnel Committee

Trustee Leicht reported on the June 6, 2017, and the June 7, 2017, Finance and Personnel Committee meetings. Both meetings were held in closed session to interview applicants for the Recreation Director position.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the June 6 and June 7, 2017, Finance and Personnel Committee meetings as presented. Roll call vote: Unanimous aye.

Finance and Personnel Committee

Trustee Leicht reported on the June 9, 2017, Finance and Personnel Committee meeting. The purpose of the meeting was to review and discuss applicants for Recreation Director in closed session. The Committee reconvened in open session and recommended offering the Recreation Director position to Tony DeGaetano and promoting Cierra Wannemuehler to Assistant Recreation Director with a review of both positions in one year. The Finance and Personnel Committee thanked Jenny Stenberg for her time and work during the application review and interviewing process.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the June 9, 2017, Finance and Personnel Committee meeting as presented. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Leicht to hire Tony DeGaetano as Recreation Director and to promote Cierra Wannemuehler to the Assistant Recreation Director position. Roll call vote: Unanimous aye.

The Village Board thanked Michelle Czerwan for her many years of service to the Village of West Salem and wished her the best of luck in her new endeavors.

Utilities Committee

Trustee Schumacher reported on the June 19, 2017, Utilities Committee meeting. The purpose of the meeting was to review for recommendation to Village Board a proposed waste water treatment facility and phosphorus compliance plan. Dave Sauer informed the Committee the Village's Wisconsin Pollutant Discharge Elimination System (WPDES) program permit was issued July 1, 2015. This permit contains several limits, monitoring, and reporting requirements. In order to meet a proposed new phosphorus limit of 0.1 mg/l by July 1, 2024, a compliance schedule is included in the permit. The current limit is 1.0 mg/l. The compliance schedule requires annual reports be submitted to the Wisconsin Department of Natural Resources which describe what actions the Village has taken to attain the new, more restrictive limit. The annual report for this year

is due July 1, 2017. Mr. Sauer outlined several items that have been completed to date along with a review of the capacities of the existing process at the treatment plant to insure the proposed phosphorus upgrades are consistent with future capacity expansion. The existing wastewater treatment plan was upgraded in 1999. The average flow rates at the treatment plant are approximately 50 percent of the design capacity. Biochemical oxygen demand (BOD) is a measure of how much oxygen is required to biologically decompose organic matter in the water. The average BOD loading rates are approximately 70 percent of the design capacity. Total suspended solids (TSS) is the total amount of suspended materials in the water. The TSS loading rates are currently approximately 60 percent of design capacity. West Salem's average phosphorus discharge is 0.72 mg/l over the last four years. This is below the current limit, but it is not compliant with the proposed new limit of 0.1 mg/l. The average BOD and TSS discharge is approximately 3 mg/l which is far below the limit of 30 mg/l. West Salem's growth rate is approximately forty people per year based on about thirteen new residential connections per year. Based on this average growth rate, the West Salem facility could reach an 85 to 90 percent capacity within the next five years. Mr. Sauer outlined several processes West Salem could consider implementing to meet the capacity and phosphorus requirements over the next seven years. Items explained were:

- Phosphorus chemical treatment with ferric chloride or different chemicals;
- Sludge storage and infrared heat treatment of sludge;
- Phosphorus compliance non-point phosphorus trading agreements and working with La Crosse County and the Neshonoc Lake Protection District to dredge between 200,000 to 400,000 cubic yards of sediment;
- Specific phosphorus compliance using biological phosphorus removal treatment which includes additional tankage, mixing, flow routing, and automatic controllers; and
- Specific phosphorus compliance using tertiary filters.

Mr. Sauer recommended the Committee first consider whether the Village is interested in participating in dredging activities in Lake Neshonoc with La Crosse County and the Lake District and obtaining the trading agreements. Obtaining the agreements does not obligate the Village to actually participate in the dredging project, but it would provide the amount of phosphorus credits to comply with the 0.1 mg/l future limitation if the Village did decide to participate. The Committee instructed Dave Sauer to include a non-point phosphorus trading agreement plan for phosphorus credits, biological phosphorus removal treatment upgrades, address sludge storage and infrared heat treatment of sludge, and lastly use chemical treatment as needed to achieve the new 0.1 mg/l phosphorus limit.

Motion by Trustee Schumacher, seconded by Trustee Brown to approve the minutes of the Utilities Committee meeting held on June 19, 2017, as presented. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Wee to adjourn the meeting at 7:23 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator