

## Regular Meeting

July 19, 2022

Regular meeting called to order at 7:00 p.m. by Village President Schumacher. Trustees present: Curtis, Hennessey, Lautz, Leicht, and Twining. Also present: Police Chief Kyle Holzhausen, Public Works Director Loren Schwier, Recreation Director Tony DeGaetano, Rita Schmitz, and Village Administrator Teresa DeLong.

### Minutes

Motion by Trustee Leicht, seconded by Trustee Twining to approve the minutes of the July 5, 2022, meeting as written. Roll call vote: Unanimous aye. Motion approved.

### Claims

Claims were presented for payment totaling \$250,142.71. Motion by Trustee Leicht, seconded by Trustee Curtis to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

### Flags of Honor

On behalf of the American Legion Post 51 Building Remodeling Committee, Rita Schmitz appeared before the Board to request use of the Village Park and the Village Park Shelter from Wednesday, September 7 through Sunday, September 11, 2022, for a Flags of Honor event. This year, the West Salem High School National Honor Society will be working with the American Legion on all areas associated with placing 600 American Flags throughout the Village Park. There will also be a short ceremony before the flags are taken down to honor those involved in 911.

Motion by Trustee Twining, seconded by Trustee Lautz to approve use of the Village Park and Shelter as requested. Roll call vote: Unanimous aye. Motion approved.

### Notice of Claim

Motion by President Schumacher, seconded by Trustee Curtis to deny a claim submitted April 7, 2022, as recommended by Attorney Jerilyn Jacobs. Roll call vote: Unanimous aye. Motion approved.

### School District Crossing Guards Agreement

Police Chief Kyle Holzhausen explained the School District has agreed to appoint all adult crossing guards beginning with the 2022-2023 school year. The crossing guards will be assigned where persons are crossing the streets in the vicinity of the School District. Chief Holzhausen requested the Village Board approve the new agreement and make a provision in the 2023 operating plan and each year thereafter for an agreed upon reimbursement to the School District for assuming these duties.

Motion by Trustee Lautz, seconded by Trustee Twining to approve entering into the Agreement regarding School District Crossing Guards. Roll call vote: Unanimous aye. Motion approved.

### Planning Commission

President Schumacher reported on the July 12, 2022, Planning Commission meeting. The Commission reviewed a Conditional Use Permit Application submitted by Charlie Handy in order to construct an attached residential living unit in the upstairs of a newly-constructed garage at 365 Hamilton Street West. Kristin and Charlie Handy are purchasing an older home at 365 Hamilton Street West. The Handys would like to have a close relative reside with them in this house and provide this relative with both privacy and proximity to her family and long time employment in the Village. The Handys would like to attach a 28' X 36' garage to the south side of the current home. Above that new garage, using a unique truss design, they propose a 16' X 36', one-bedroom apartment with kitchenette, great room, and full bathroom. Utilities would be metered separately, and there would be a separate entrance off Oak Street. The Commission discussed homes that have separate kitchenettes, bathrooms, and living areas for children or other relatives. These areas in homes are not considered "two-family" in that everyone is utilizing the same entrance. These set ups could "technically" require a conditional use permit, but the Village has no way of enforcing this. The distinction for this Application is the separate living unit complete with a separate sanitary service, cooking area, and sleeping area. Mr. Handy is proposing a separate entrance for the attached living unit. These distinctions move the arrangement into a conditional use under the Village Code of Ordinances Sec. 3.03(F). The Commission scheduled a public hearing on the conditional use permit application for Wednesday, August 10, 2022, at 4:00 p.m. with a Planning Commission meeting immediately following.

Motion by President Schumacher, seconded by Trustee Lautz to approve the minutes of the July 12, 2022, Planning Commission meeting as presented. Roll call vote: Unanimous aye. Motion approved.

#### Law Enforcement Committee

Trustee Lautz reported on the July 13, 2022, Law Enforcement Committee meeting. The Committee met in closed session pursuant to Wis. Stat. Sec. 19.85(1)(e) to deliberate or negotiate for purchase of public properties, investment of public funds, or conduct of other specific public business whenever competitive or bargaining reasons require a closed session, i.e., West Salem Police Union Contract and Contracts.

Motion by Trustee Lautz, seconded by Trustee Hennessey to approve the minutes of the July 13, 2022, Law Enforcement Committee meeting as presented. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Curtis to adjourn the meeting at 7:25 p.m. Approved by voice vote.

Teresa L. DeLong, Village Administrator