

Regular Board Meeting

August 6, 2019

Meeting called to order at 7:00 p.m. by Village Administrator Teresa Schnitzler. Trustees present: Brown, Hennessey, Lautz, Leicht, and Wee. Excused: President Manthei and Trustee Schumacher. Also present: Police Chief Charles Ashbeck, Village Attorney Bryant Klos, and Public Works Director Loren Schwier.

Due to Village President Dennis Manthei's excused absence, motion by Trustee Wee, seconded by Trustee Hennessey to appoint Trustee Leicht to preside over the regular meeting of the Board pursuant to Wis. Stat. Sec. 61.32. Roll call vote: Unanimous aye.

Minutes

Motion by Trustee Lautz, seconded by Trustee Brown to approve the minutes of the July 16, 2019, Regular Board meeting as presented. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$29,518.25
<u>Water Utility:</u>	\$5,294.63
<u>Sewer Utility:</u>	\$7,402.11
<u>Storm Water Utility:</u>	\$763.57

Motion by Trustee Leicht, seconded by Trustee Lautz to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Amendment No. 2 Municipal Revenue Sharing Agreement

Attorney Klos explained the purpose of the proposed Amendment to the Revenue Sharing Agreement between the Village and La Crosse County. When Tax Incremental Financing District No. 1 was created, the Village agreed to collect all tax increment received and remit same to the County. The County would then use the funds to pay off all of its expenses incurred in the TIF District. The Agreement provided that this would continue until the County's expenses have been paid in full, and then the Village would retain the increment collected as reimbursement for expenses the Village has incurred. The County requested the amended agreement in exchange for transferring property to the Village for storm water management upgrades. After December 31, 2019, La Crosse County will make no more improvements to the area in the tax increment district. The Amendment restates the items in the original revenue sharing agreement.

Motion by Trustee Brown, seconded by Trustee Hennessey to schedule a public hearing on proposed Amendment No. 2 Municipal Revenue Sharing Agreement between the Village of West Salem and the County of La Crosse for Tuesday, September 3, 2019, beginning at 6:55 p.m. Roll call vote: Unanimous aye.

Bid Analysis – Lakeview Business Park Storm Water Drainage Improvements

The Lakeview Business Park – Industrial Drive Storm Water Drainage Improvement Project bids were opened on July 30, 2019. The responsive low bidder is Gerke Excavating, Inc. for the contract price of \$148,787.75. The bid includes a list of unit price bid items for excavation, topsoil stripping, riprap, clearing, grubbing, seeding/restoration, topsoil replacement, and a short 18-foot extension of the 72-inch storm sewer at the east end of Industrial Drive. The project involves lowering the existing 1,565 lineal feet of drainage ditch between the current Industrial Drive street and the storm water control basin to the east referred to as the “bowl”. It also lowers the existing ditch along the east property line of Amerhart to allow drainage from the south of Interstate 90 to flow to the storm water control basin bowl. A total of four bids were received for the project. The second low bid was \$200,150 submitted by Badger Environmental & Earthworks, Inc. Village Engineer Dave Sauer estimated the project costs at \$293,900. The schedule calls for the improvements to be substantially completed by October 18, 2019.

Motion by Trustee Hennessey, seconded by Trustee Brown to award the low bid for the Lakeview Business Park Storm Water Drainage Improvement Project to Gerke Excavating, Inc. in an amount not to exceed \$148,787.75, subject to the Village obtaining deeds, easements, or permission from La Crosse County to perform the work on County-owned property with reimbursement to the Village of West Salem funded by Tax Incremental District No. 1. Roll call vote: Unanimous aye.

Ordinance No. 491 – Amend Joint Municipal Court Code Section

Motion by Trustee Hennessey, seconded by Trustee Brown to schedule a public hearing on Ordinance No. 491 for Tuesday, August 20, 2019, at 6:55 p.m. Roll call vote: Unanimous aye. Motion approved.

Resolution No. 6.19

Motion by Trustee Hennessey, seconded by Trustee Lautz to approve Resolution No. 6.19 approving a school district resolution to appoint school crossing guards to the School District of West Salem. Roll call vote: Unanimous aye.

WHEREAS, Wisconsin State Statutes require all municipalities with land within a school district to pass a resolution approving a school district resolution providing for the appointment of adult school crossing guards under a Village ordinance granting it the power to do so, for the School District to actually make the appointment; and

WHEREAS, the number of students and school buses needing assistance to cross North Mark Street during a brief period of time in the morning and afternoon on school days has increased; and

WHEREAS, pursuant to Wis. Stat. Sec. 349.215 the Village of West Salem has created an Ordinance, with conditions, granting the School District of West Salem the authority, for the appointment of adult school crossing guards for the protection of persons who are crossing a highway in the vicinity of a school; and

WHEREAS, the West Salem School District has adopted a resolution dated July 22, 2019, to provide for the appointment of adult school crossing guards under a Village ordinance granting it the power to do so; and

WHEREAS, the School District of West Salem is requesting authority from the ten (10) governing municipalities located in whole or in part within the West Salem School District to approve the Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Village of West Salem, County of La Crosse, Wisconsin, hereby approves a Resolution by the West Salem School District dated July 22, 2019, which provides the School District of West Salem will appoint, if approved by all ten (10) municipalities, adult school crossing guards for the protection of persons who are crossing the streets in the vicinity of the schools, and to allow for the appointed crossing guards to wear insignia or uniforms which designate them as school crossing guards and to be equipped with signals or signs to direct traffic to stop at school crossings.

PASSED AND APPROVED this 6th day of August, 2019.

/s/ _____
Dennis Manthei, Village President

(SEAL)

/s/ _____
Teresa L. Schnitzler, Village Administrator

Alcohol Beverage License Applications

Motion by Trustee Brown, seconded by Trustee Hennessey to approve the issuance of Alcohol Beverage Licenses to Jillian R. Mathews, Patricia A. Meyer, and Michael J. Schindler. Roll call vote: Unanimous aye. Motion approved.

Finance and Personnel Committee

Trustee Leicht reported on the July 31, 2019, Finance and Personnel Committee meeting. The purpose of the meeting was to review and discuss Police Chief Ashbeck's resignation and process for replacement. The Committee convened in closed session pursuant to Wis. Stat. Sec. 19.85(1) to consider employment, promotion, compensation, or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, to-wit: Department Head resignation and process for replacement. In open session, the Committee unanimously recommended with mixed emotions that the Village accept with the highest commendation Charles Ashbeck's letter of resignation as police chief effective August 23, 2019. The Committee also recommended offering the position of Interim Police Chief to Jeremy Randall effective August 24, 2019. Once the first review of applications deadline date has passed, Village President Manthei will recommend a panel of five individuals to evaluate and begin the interviewing process for a new police chief. A job posting will be drafted and posted by August 16, 2019, giving four weeks to receive applications.

Motion by Trustee Leicht, seconded by Trustee Brown to approve the minutes of the Finance and Personnel Committee meeting of July 31, 2019, as presented. Roll call vote: Unanimous aye.

Motion by Trustee Hennessey, seconded by Trustee Brown to adjourn the meeting at 7:46 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator