

## Regular Board Meeting

November 5, 2019

Meeting called to order at 7:00 p.m. by Village President Dennis Manthei. Trustees present: Brown, Lautz, Leicht, Schumacher, and Wee. Excused: Trustee Hennessey. Also present: Police Chief Jeremy Randall, Recreation Director Tony DeGaetano, Village Attorney Bryant Klos, Seth Hudson of Cedar Corporation, Dave Tauscher, Shannon Wiese and the Badger Patrol Boy Scout Troop 77, and Village Administrator Teresa DeLong.

### Pledge of Allegiance

Badger Patrol Boy Scout Troop 77 led the Village Board in the Pledge of Allegiance.

### Minutes

Motion by Trustee Leicht, seconded by Trustee Brown to approve the minutes of the October 15, 2019, Regular Board meeting as presented. Roll call vote: Unanimous aye.

### Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$106,182.42
<u>Water Utility:</u>	\$18,456.07
<u>Sewer Utility:</u>	\$17,578.15
<u>Storm Water Utility:</u>	\$3,449.63

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

### Alcohol Beverage Retail Reserve Class B Liquor License

Motion by Trustee Schumacher, seconded by Trustee Brown to approve the issuance of an Alcohol Beverage Retail Reserve Class B Liquor License to Corona's Cantina Grill, Inc., d/b/a Corona's Mexican Grill at 920 West City Highway 16, Suite B. Roll call vote: Unanimous aye. Motion approved.

### Resolution 14.19

Motion by Trustee Lautz, seconded by Trustee Schumacher to approve Resolution 14.19 Designation of Authorized Officials for Public Funds and Withdrawals as presented. Roll call vote: Unanimous aye. Motion approved.

### Resolution 15.19

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve Resolution 15.19 Authorization for Short Term Promissory Note Borrowing for the purpose of

funding the Industrial Drive Storm Water project in an amount not to exceed \$150,000. Roll call vote: Unanimous aye. Motion approved.

#### Update on La Crosse County Fire & EMS Service Sharing

Trustee Lautz updated the Village Board on the status of La Crosse County and the LAPC's collaborative effort to consider shared or consolidated fire and emergency medical services in La Crosse County. The West Salem Fire Protection District Board voted to not participate in the research and facilitation project which would explore how the independent fire departments in La Crosse County might share or consolidate services and/or jointly redesign the fire and EMS service delivery model in the County. The cost of the study is \$23,500, and La Crosse County and the La Crosse Area Planning Committee have agreed to split the cost so there would be no charges to any of the participants in the study. The study is expected to take four to five months set to begin in December or January of 2020. La Crosse County will assist with coordinating meetings. Data collection from the various fire and EMS departments and data analysis would be completed by Wisconsin Policy Forum. La Crosse County had requested approval by the governing bodies of each service to participate in the study. Since the West Salem Fire Protection District is comprised of the Towns of Hamilton and Barre and the Village, the Towns needed to be contacted and then approve participation by the Fire Protection District. The Village recommended the West Salem Fire Protection District participate in the Fire-EMS Service Sharing study, but the Towns of Hamilton and Barre chose not to participate.

Motion by Trustee Brown, seconded by Trustee Leicht to recommend Trustee Lautz continue to participate in the Fire-EMS Service Sharing study in La Crosse County to be conducted by the Wisconsin Policy Forum, with the following expectations for the study: No out-of-pocket cost to participating agencies for the study with full cost to be covered by La Crosse County and the LAPC; research will require compiling data, attending meetings, and providing input from each agency or municipality; WPF will research, facilitate, and prepare a range of options that La Crosse County agencies could consider for Fire-EMS sharing; a final report summarizing future options; and no agency is obligated to pursue or implement any of the options developed for consideration. Roll call vote: Unanimous aye. Motion approved.

#### Finance and Personnel Committee

Trustee Leicht reported on the November 4, 2019, Finance and Personnel Committee meeting. The purpose of the meeting was to review the proposed 2020 Operating Plan and proposed Resolution 16.19 West Salem Fee Schedule. Administrator DeLong reviewed with the Committee proposed changes to the West Salem Fee Schedule. General Engineering has slightly increased its building permit fees for 2020, and those increases are reflected in the fee schedule. Other changes include the State-mandated reduction in the cable and video television franchise fee percentage, an increase in the hotel/motel room tax from three percent to five percent, and an increase in the refundable security deposit for the library community room from \$25 to \$50. The Committee recommended to the Village Board approval of Resolution 16.19 Village of West Salem Fee Schedule as presented. The Committee reviewed the proposed 2020 Operating Plan. Administrator DeLong distributed the 2020 West Salem Emergency Medical Team budget request, spreadsheets setting forth Village General Fund borrowing to date, and an October month-end financial statement. The allowed levy

increase for 2020 is 1.392 percent or \$17,404 plus adjustments for principal and interest on Village borrowing. Shared revenue payments have been reduced by \$272 from 2019, but transportation aids increased \$2,849. The State has also reduced the video and cable franchise fees allowed to be collected by municipalities by one-half of a percent for each of the next three years with assurance the difference will be reimbursed to the municipalities. Health insurance premiums have increased by a net of eight percent. The only proposed borrowing for 2020 is for a new police squad car with accompanying equipment and tax incremental district borrowing to finance the stormwater upgrade project off Industrial Drive. The Committee discussed Village Hall building maintenance, installation of a parking lot light pole, transitional planning for the administration office, and proposed wages and salaries for 2020. The Committee will meet again on November 19 to finalize the proposed budget and make a recommendation to the Village Board to schedule a public hearing and Board action.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the November 4, 2019, Finance and Personnel Committee meeting as presented. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Schumacher, seconded by Trustee Wee to approve Resolution 16.19 Village of West Salem Fee Schedule as presented. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Schumacher, seconded by Trustee Leicht to convene in closed session at 7:22 p.m. pursuant to Wis. Stat. Sec. 19.85(1)(e) to deliberate or negotiate for purchase of public properties, investment of public funds, or conduct of other specific public business whenever competitive or bargaining reasons require a closed session, i.e., update on options with La Crosse County, Letter of Interest, and Tax Incremental Financing District Options. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Schumacher to reconvene in open session at 8:35 p.m. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Schumacher to adjourn the meeting at 8:36 p.m. Approved by voice vote.

Teresa L. DeLong, Village Administrator