

Public Hearing
2022 Operating Plan

November 16, 2021

Public hearing called to order at 6:50 p.m. by Village President Scott Schumacher. Trustees present: Curtis, Hennessey, Lautz, Leicht, and Twining. Also present: Public Works Director Loren Schwier, Interim Police Chief Kyle Holzhausen, Village Attorney Bryant Klos, and Village Administrator Teresa DeLong.

The public hearing was scheduled for the purpose of hearing any taxpayer or citizen comments or questions pertaining to the proposed Village Operating Budget for 2022. There were no citizens present to speak for or against the proposed 2022 Operating Plan.

Motion by Trustee Leicht, seconded by Trustee Hennessey to adjourn the public hearing at 6:53 p.m. Motion approved by voice vote.

Teresa L. DeLong, Village Administrator

Regular Meeting

November 16, 2021

Meeting called to order at 7:00 p.m. by Village President Scott Schumacher. Trustees present: Curtis, Hennessey, Lautz, Leicht, and Twining. Also present: Public Works Director Loren Schwier, Interim Police Chief Kyle Holzhausen, Village Attorney Bryant Klos, and Village Administrator Teresa DeLong.

Minutes

Motion by Trustee Leicht, seconded by Trustee Twining to approve the minutes of the November 2, 2021, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

General Fund: \$139,376.05

Water Utility: \$12,157.44

Sewer Utility: \$563,443.73

Storm Water Utility: \$1,614.60

Motion by Trustee Leicht, seconded by Trustee Lautz to approve the payment of all claims as listed. Roll call vote: Unanimous aye. Motion approved.

Resolution 10.21

The Village Board reviewed proposed Resolution 10.21 accepting Greenfield Addition Improvements. The Village is holding a Letter of Credit from the First National Bank of Bangor on behalf of Greenfield Addition which currently stands in the amount of \$260,000. This Letter of Credit will run for one additional year after the Village makes final acceptance of all improvements in the Greenfield Addition. One year from the date of that final acceptance, the Letter of Credit shall be reduced to \$50,000 for one additional year. Village Engineer inspected the improvements and submitted seven notes, one of which being the long-term maintenance of the storm water management system. Public Works Director Loren Schwier has not been given assurances the storm water catch basins have been constructed according to specifications. Village Attorney Bryant Klos offered an amendment to the proposed Resolution which would address this matter.

Motion by Trustee Lautz, seconded by Trustee Hennessey to approve Resolution 10.21 with an addition stating to the extent that the storm water catch basins in the development do not meet the specifications of the contract, such storm water catch basins must be repaired within that one year period. Roll call vote: Unanimous aye. Motion approved.

2022 Operating Plan

Motion by Trustee Leicht, seconded by Trustee Hennessey to approve the 2022 Operating Plan as presented which calls for total expenditures of \$3,589,886 and a levy of \$1,627,693. Roll call vote: Unanimous aye. Motion approved.

Resolution 9.21

Motion by Trustee Leicht, seconded by Trustee Hennessey to approve Resolution 9.21 Authorization for Short-Term Promissory Note Borrowing and Tax Levy for Village Borrowing as presented. Roll call vote: Unanimous aye. Motion approved.

Resolution 11.21

Motion by Trustee Lautz, seconded by Trustee Curtis to approve Resolution 11.21 2022 West Salem Fee Schedule as presented. Roll call vote: Unanimous aye. Motion approved.

Law Enforcement Committee

Trustee Lautz reported on the November 2, 2021, Law Enforcement Committee meeting. The purpose of the meeting was to review for recommendation to the Village Board an Application to Exceed Pet Limit submitted by Rhonda Yeiter. The applicant resides at 112 Garland Street East. The resident's friend passed away, and she would like to adopt the friend's two-year old spayed Teddy Bear dog. The resident presently owns the new dog's siblings already, all three dogs are up to date on their vaccinations, and all three dogs will be kept mainly indoors.

Motion by Trustee Lautz, seconded by Trustee Leicht to approve the minutes of the November 2, 2021, Law Enforcement Committee meeting as presented. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Lautz to approve the issuance of a permit to exceed the pet limit to Rhonda Yeiter as recommended by the Law Enforcement Committee. Roll call vote: Unanimous aye. Motion approved.

Planning Commission

President Schumacher reported on the November 16, 2021, Planning Commission public hearing and meeting. The public hearing concerned a Petition for Change of Zone filed jointly by EPH LLC and Northern States Power Company to amend properties presently zoned R-1 Single Family Residential District to Industrial District. The properties are located at 353 Jefferson Street West and 315 Oak Avenue South. There were no citizens present to speak for or against the Petition. The Planning Commission meeting was then called to order, and the Commission discussed the Petition for Change of Zone filed jointly by EPH LLC and Northern States Power Company. The parties have applied for the change of zone to enable owner EPH LLC to raze an aging garage presently located at 353 Jefferson Street West and use the vacant lot for additional employee and business parking for West Salem Tool & Die located across Jefferson Street from the subject property and as a storage garage. The use of the property at 315 Oak Avenue South will not change. The Planning Commission recommended to the Village Board approval of the Petition for Change of Zone for Tax Parcel Nos. 16-225-0, 16-765-0, and 16-226-0 from R-1 Residential District to Industrial District.

Motion by President Schumacher, seconded by Trustee Twining to approve the minutes of the November 16, 2021, Planning Commission public hearing and meeting as presented. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Twining, seconded by Trustee Lautz to approve the change of zone for tax parcel numbers 16-225-0, 16-765-0, and 16-226-0 from R-1 Single-Family Residential District to Industrial District. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Twining to adjourn the meeting at 7:42 p.m. Approved by voice vote.

Teresa L. DeLong, Village Administrator