

## Regular Board Meeting

November 19, 2019

Meeting called to order at 7:00 p.m. by Village President Dennis Manthei. Trustees present: Brown, Hennessey, Lautz, Leicht, Schumacher, and Wee. Also present: Police Chief Jeremy Randall, Public Works Director Loren Schwier, Village Attorney Bryant Klos, and Village Administrator Teresa DeLong.

### Minutes

Motion by Trustee Leicht, seconded by Trustee Wee to approve the Village Board minutes of the November 5, 2019, meeting as presented. Roll call vote: Hennessey–abstain; remainder of Board – aye. Motion approved.

### Claims

Claims from the following funds were presented for payment:

General Fund:       \$62,957.74

Water Utility: \$12,249.24

Sewer Utility: \$109,037.14

Storm Water Utility: \$449.03

Motion by Trustee Leicht, seconded by Trustee Wee to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

### Alcohol Beverage License Applications

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the issuances of an Alcohol Beverage License to Jordan L. Conway. Roll call vote: Unanimous aye. Motion approved.

### Law Enforcement Committee

Trustee Lautz reported on the November 5, 2019, Law Enforcement Committee meeting. The purpose of the meeting was to review for recommendation to the Village Board an Application to Exceed Pet Limit and to discuss the successor agreement with the West Salem Police Union. The Committee reviewed an Application to Exceed Pet Limit submitted by Renae and Jared Heesch, 441 Maple Street. The residents presently keep one, 10-year old chocolate lab and a 2-year old, spayed coon hound in their home. They wish to add a 4-month old hound mix because the older dog is of ill health. All three animals are current with rabies vaccinations and will primarily be kept indoors. The Administration Office received one signed comment in support of the Application. The police department has had no contact with the residents regarding their dogs. The Committee recommended to the Village Board approval of the Application to Exceed Pet Limit submitted by Renae and Jared Heesch. The Committee then reviewed the final draft of the proposed 2020-2022 contract with the West Salem Police Union. The draft was originally approved by the Police Union on

October 16. On October 21, an additional Union request was submitted regarding hours of work for the new Patrol Relief Officer position. The Union requested more Kelly Time for the Patrol Relief Officer position, and the Village is opposed to granting more time off as it would result in less patrol coverage for the Village. Union President Kyle Holzhausen stated the Union will agree to the proposed contract as submitted on October 16. The Committee commended Officer Holzhausen on his cooperation and approach in working with the Law Enforcement Committee. The Committee recommended to the Village Board approval of the 2020-2022 Village of West Salem, Wisconsin Police Department Contract with Police Department Certified Employees.

Motion by Trustee Lutz, seconded by Trustee Leicht to approve the minutes of the November 5, 2019, Law Enforcement Committee meeting. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Lutz, seconded by Trustee Leicht to approve the Application to Exceed Pet Limit submitted by Renae and Jared Heesch. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Lutz, seconded by Trustee Hennessey to approve the 2020-2022 Village of West Salem Police Department Contract with Police Department Certified Employees. Roll call vote: Unanimous aye. Motion approved.

#### Planning Commission

President Manthei reported on the November 6, 2019, Planning Commission meeting. Robert Schneider and Timothy Schneider submitted a Conditional Use Permit Application in order to create three residential apartment units at 136 East Elm Street. The parcel is zoned Business. The Commission discussed proposed conditions to be placed on the permit, including a deadline on construction completion. The Commission scheduled a public hearing on the Conditional Use Permit Application for Monday, December 2, 2019, at 5:00 p.m. The Commission then reviewed a Conditional Use Permit Application submitted by Ryan Wessel to construct mini-storage units in a Business zoned parcel located at 405 East Jefferson Street. This is the vacant lot across City Loop from the new Kwik Trip. Mr. Wessel proposes to construct 99 storage units ranging in size from 10' X 12' to 12' X 36'. He stated the units will resemble the units constructed by Brickl Bros on CTH M, will have LED lighting and security cameras, and will be rented out on a monthly basis. The Commission scheduled a public hearing on the Conditional Use Permit Application for Monday, December 2, 2019, immediately following the first public hearing at 5:00 p.m. The Planning Commission then convened in closed session pursuant to Wis. Stat. Sec. 19.85(1)(e) to deliberate or negotiate for purchase of public properties, investment of public funds, or conduct of other specific public business whenever competitive or bargaining reasons require a closed session, i.e., update on options with La Crosse County and Letter of Interest.

Motion by President Manthei, seconded by Trustee Schumacher to approve the minutes of the November 5, 2019, Planning Commission meeting as presented. Roll call vote: Unanimous aye. Motion approved.

#### Finance and Personnel Committee

Trustee Leicht reported on the November 19, 2019, Finance and Personnel Committee meeting. Administrator DeLong distributed a final draft of the 2020 operating plan in a narrative form containing explanations of each account line item. State shared revenue and transportation aids revenue, proposed borrowings less all expenses and capital projects has resulted in a proposed levy of \$1,578,402. Estimated shared revenue has been reduced by \$272, but transportation aids increased \$2,849. Principal payments on prior borrowing totals \$283,469. The Committee reviewed a request to contribute to a County-wide communications enhancement project in the amount of \$750. The Committee recommended to the Village Board approval of the 2020 operating plan which includes expenditures totaling \$3,063,411 and a property tax levy of \$1,578,402. The Committee also recommended to the Village Board that it schedule a public hearing on the proposed 2020 Operating Plan for Tuesday, December 3, 2019, beginning at 6:50 p.m.

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the minutes of the November 19, 2019, Finance and Personnel Committee meeting. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Brown to schedule a public hearing on the 2020 Operating Plan for Tuesday, December 3, 2019, beginning at 6:50 p.m. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Wee to adjourn the meeting at 7:26 p.m. Approved by voice vote.

Teresa L. DeLong, Village Administrator