

Regular Board Meeting

November 21, 2017

Meeting called to order at 7:00 p.m. by President Dennis Manthei. Trustees present: Brown, Hennessey, Lautz, Leicht, and Schumacher. Excused: Wee. Also present: Village Attorney Bryant Klos, Public Works Director Scott Halbrucker, Police Chief Charles Ashbeck, Coulee Courier Special Correspondent Emily Staed, and Village Administrator Teresa Schnitzler.

Minutes

Motion by Trustee Lautz, seconded by Trustee Schumacher to approve the minutes of the November 7, 2017, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$49,292.30
<u>Water Utility:</u>	\$13,469.53
<u>Sewer Utility:</u>	\$21,128.25
<u>Storm Water Utility:</u>	\$8,724.25

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Appointment of Trustee to West Salem Fire Protection District Board

Motion by Trustee Leicht, seconded by Trustee Brown to appoint Trustee John Lautz to the West Salem Fire Protection District Board. Roll call vote: Lautz – abstain; remainder of Board – aye. Motion approved.

Finance and Personnel Committee

Trustee Leicht reported on the November 9, 2017, Finance and Personnel Committee meeting. The purpose of the meeting was to meet with the West Salem Fire Protection District representatives, continue 2018 Operating Plan review and preparation, review and recommend for approval 2018 West Salem Fee Schedule, and consider a recommendation to schedule a public hearing on the 2018 Operating Plan. James Koelbl and David Tauscher asked to meet with the Finance and Personnel Committee with regard to long-term plans of the Fire District and to answer questions regarding the proposed District budget request for 2018. Mr. Koelbl stated the Fire District has no long-term plans for the department. The budgeting process includes sinking fund allocations with the primary purpose of paying off vehicles. Funds transferred from the sinking fund are used for loan payments and financial liquidity of the Fire District. The Fire District has no plans to expand or relocate the facility. The Committee informed the

Village representatives that an ad hoc group will be formed to discuss a new public safety building on County Trunk Highway M, and the Fire District would be invited to participate in this planning process. Mr. Koelbl informed the Committee the Town of Medary has requested fire protection services from the Fire District, and this matter will be discussed at a special meeting later in the evening. The Committee reviewed the 2018 Fee Schedule. Changes to the fee schedule include increases in La Crosse County dog licenses and the West Salem Community Shelter rental policy. Resolution No. 6.17 was recommended to the Village Board for approval. Scott Halbrucker presented 2016 survey results for certified operators in various population brackets and years of experience along with his 2018 proposed hourly wage increases for the public works department's certified operators. In order to elevate the certified operators to the State averages, the four certified operators should receive hourly wage increases ranging from five to ten percent. The Committee noted three of the proposed increases affect the Water and Sewer Utility budgets, and fifty percent of the fourth employee affects the General Fund operating plan. The Committee unanimously approved including the proposed hourly wage increases for certified operators in the 2018 Operating Plan. The Committee recommended a public hearing on the 2018 operating plan be scheduled for Tuesday, December 5, 2017, at 6:50 p.m.

Motion by Trustee Leicht, seconded by Trustee Lutz to approve the minutes of the November 9, 2017, Finance and Personnel Committee meeting as presented. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Hennessey to approve Resolution 6.17 Village of West Salem Fee Schedule as presented. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Schumacher to schedule a public hearing on the proposed 2018 Operating Plan for Tuesday, December 5, 2017, at 6:50 p.m. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Leicht to convene in closed session at 7:10 p.m. pursuant to Wis. Stat. Sec. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, to-wit: police officer resignation agreement. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Schumacher to reconvene in open session at 7:20 p.m. Approved by voice vote.

Motion by Trustee Leicht, seconded by Trustee Hennessey to adjourn the meeting at 7:28 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator