

Regular Board Meeting

December 3, 2013

Meeting called to order at 7:00 p.m. by President Manthei. Trustees present: Baltz, Koelbl, Lutz, Leicht, and Schumacher. Excused: Wehrs. Also present: Public Works Director Scott Halbrucker, Coulee News Special Correspondent Emily Staed, Recreation Director Michelle Czerwan, Police Chief Charles Ashbeck, and Village Administrator Teresa Schnitzler.

Minutes

Trustee Leicht read a prepared statement with regard to the November 19, 2013, Village Board proceedings: "Based upon the further review of the last Board meeting by Randy Erickson of The Coulee News entitled "Out of Order", I feel that I should apologize to the Board for defaulting to Trustee Baltz on Robert's Rules when he invoked seriatim. I trusted that Trustee Baltz, who carries a copy of Robert's Rules like the Holy Bible, was correct in his actions to "invoke" seriatim. In fact as this article points out, Trustee Baltz either intentionally misled the chair and the Board to further some personal agenda or misunderstood the rule of seriatim. Trustee Baltz should have known that as a member he could not invoke seriatim but would need to motion seriatim. Trustee Baltz either misled or misinterpreted the rule to the Board when he requested that each section of the budget had to be voted on when seriatim is for discussing or amending a section. Thirty minutes and nearly seventy motions were made, in my opinion, unnecessarily. Trustee Baltz also admits that when the chair (myself) asked for advice on the proper procedure to follow, he simply "opted" not to answer. As acting chair, I should have insisted on a motion and then asked Trustee Baltz for what purpose he moved for seriatim consideration. I feel that Trustee Baltz was out of order by invoking seriatim. I believe that this was done solely to object to certain budget items such as funding the police force, the recreation department, borrowing funds, and for capital expenses for streets. When challenged as to what he would change in the budget, he simply voted against the entire 2014 operating budget. I believe that Trustee Baltz also owes this body an apology for his personal interpretation of the seriatim rule to merely serve his own agenda."

Motion by Trustee Lutz, seconded by Trustee Koelbl to approve the minutes of the November 19, 2013, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$31,563.87
<u>Water Utility:</u>	\$24,010.34
<u>Sewer Utility:</u>	\$15,514.44
<u>Storm Water Utility:</u>	\$16,241.41

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Baltz – present; remainder of Board - aye. Motion approved.

Amended West Salem Community Shelter Agreement

Trustee Lautz explained the amendments to the West Salem Community Shelter Agreement between the Village of West Salem and the West Salem Hockey Association. Changes made to the Agreement include scheduling specific recreational community skate time with and without pucks and sticks, adding safety measures to recreational community skate with sticks and pucks, clarifications to additions, modifications, and remodeling performed at the shelter, materials storage in the storage shed, and provisions for a portable ADA compliant sanitation unit. For the record, Trustee Lautz thanked the West Salem Hockey Association for working with the Village on this amended Agreement.

Motion by Trustee Lautz, seconded by Trustee Koelbl to approve the Second Revised Draft of 2013 Amended West Salem Community Shelter Agreement between Village of West Salem and West Salem Hockey Association and to authorize the Village President and Village Administrator to execute same. Roll call vote: Unanimous aye.

Appointment of Election Officials

Motion by Trustee Koelbl, seconded by Trustee Leicht to approve the appointment of Constance Blunck, Chief Inspector, Margaret Lyga, Alternate Chief Inspector, Denise Stinson, Alternate Chief Inspector, Doneane Hegenbart, Mary Lou Schauf, Arlene Haverly, Rita Diekroeger, Gloria Pralle, Jean Walter, Diana Meeuwesen, Phyllis Olson, Ilene Pavelko, Maureen Tabbert, Annette Belling, Judy Morzinski, Ruth Wehrenberg, Racheal Williams, Mary Bahr, Barbara Manthei, and Margaret Greene as election officials for the two-year term beginning January 1, 2014, and ending December 31, 2015. Roll call vote: Unanimous aye.

Street Committee

Trustee Koelbl reported on the November 19, 2013, Street Committee meeting. The purpose of the meeting was to review for recommendation to the Village Board a revision to Section 6.05(l)(3) of the Code of Ordinances which presently sets forth a ten-minute parking provision between the hours of 7:00 a.m. to 7:00 p.m. on the north side of East Hamilton Street. The Committee recommended the Village Board consider deleting the ten-minute parking provisions and schedule a public hearing on an ordinance change.

Motion by Trustee Koelbl, seconded by Trustee Leicht to approve the Street Committee meeting minutes of November 19, 2013, as presented. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Leicht to schedule a public hearing on proposed Ordinance No. 458 Parking Rule Changes for 6:55 p.m. on Tuesday, December 17, 2013. Roll call vote: Unanimous aye.

Capital Improvement Planning Committee

Trustee Lautz reported on the Capital Improvement Planning Committee meeting of November 20, 2013. The purpose of the meeting was to meet with Police Chief Charles

Ashbeck regarding short-term and long-term department requirements in order to continue services and capital expenditure needs and requirements for storage, space, and staffing. As part of the capital improvement planning effort, the Committee has determined it will interview department heads as part of the review and researching process for a capital improvement plan recommendation. Police Chief Ashbeck listed seven proposed projects: Department expansion or relocation; storage capacity expansion; garage expansion; interview room expansion/recording equipment replacement; department security upgrades; radio system upgrade; and increase available electrical capacity and backup power. Chief Ashbeck noted if department expansion or relocation occurred, the rest of the proposed projects would also be addressed and taken care of. Chief Ashbeck explained current and upcoming State mandates on his department and outlined current deficiencies in the department. The police department has operated in 1,857 square feet of space for 31 years. The West Salem population was 3,332 in 1982, and the 2013 population is 4,897. Calls for police service have quadrupled since 1982. In 1982 there were three sworn police officers and a part time civilian clerk. There are now seven full time officers, two part time officers, and a full time civilian clerk, all operating out of the same 1,857 square foot space. Chief Ashbeck informed the Committee that the La Crosse County Emergency Services 9-1-1 dispatch center is presently located in the County law enforcement facility. The dispatch center has been discussing locating a backup dispatch center somewhere within La Crosse County. West Salem is located in the middle of the County and would appear to be an ideal location for a backup center. In addition, surrounding counties have discussed locating backup dispatch centers. Chief Ashbeck has had discussions with the County Emergency Management department regarding locating an emergency operations center in West Salem. Working with La Crosse County Emergency Services and Emergency Management on a joint law enforcement center in West Salem could significantly lessen the financial burden to the Village. Radio system communications has been a continuing issue for the police department. Federal mandates to convert radio signals to narrow band has caused significant degradation in communications. Chief Ashbeck has researched placing a repeater tower on the West Salem water tower at an estimated cost \$5,000 as a short-term fix in order to strengthen communication signals in areas of West Salem. The Committee discussed how to prioritize all department projects, the importance of making more than one option recommendation to the Village Board, and educating the taxpayers of West Salem. Karl Green was asked to draft a summary of the projects discussed with each department head. The next Committee meeting has been scheduled for Wednesday, December 4, 2013, at 4:30 p.m.

Motion by Trustee Lautz, seconded by Trustee Schumacher to approve the minutes of the Capital Improvement Planning Committee meeting of November 20, 2013. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Schumacher to adjourn the meeting at 7:383 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator