

Regular Meeting

November 7, 2023

Regular meeting called to order at 7:00 p.m. by Village President Scott Schumacher. Trustees present: Anderson, Curtis, Hennessey, Lautz, Leicht, and Twining. Also present: Public Works Director Loren Schwier, Police Chief Kyle Holzhausen, Village Attorney Bryant Klos, and Village Administrator Teresa DeLong.

Minutes

Motion by Trustee Twining, seconded by Trustee Hennessey to approve the minutes of the October 17, 2023, regular meeting as written. Roll call vote: Unanimous aye. Motion approved.

Claims

Claims were presented for payment totaling \$60,708.57. Motion by Trustee Leicht, seconded by Trustee Curtis to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Ordinance No. 525

Motion by Trustee Anderson, seconded by Trustee Lautz to approve Ordinance No. 525. Motion was withdrawn before a vote by Trustee Anderson.

Motion by Trustee Anderson, seconded by Trustee Lautz to table Ordinance No. 525 for revisions and review again at the next regular Village Board meeting. Roll call vote: Unanimous aye. Motion approved.

Finance and Personnel Committee Meetings

Trustee Leicht reported on the October 23, 2023, Finance and Personnel Committee meeting. The purpose of the meeting was to meet in closed session pursuant to Wis. Stat. Sec. 19.85(1) to conduct interviews for the clerk/treasurer position. The Committee discussed scheduling more interviews for this week or next week along with a meeting to recommend to the Village Board the 2024 operating plan.

Motion by Trustee Leicht, seconded by Trustee Lautz to approve the minutes of the October 23, 2023, Finance and Personnel Committee meeting as presented. Roll call vote: Unanimous aye. Motion approved.

Trustee Leicht then reported on the October 26, 2023, Finance and Personnel Committee meeting. This meeting was also held in closed session pursuant to Wis. Stat. Sec. 19.85(1) to conduct interviews for the clerk/treasurer position.

Motion by Trustee Leicht, seconded by Trustee Curtis to approve the minutes of the Finance and Personnel Committee meeting held on October 26, 2023. Roll call vote: Unanimous aye. Motion approved.

Trustee Leicht then reported on the November 6, 2023, Finance and Personnel Committee meeting. Administrator DeLong distributed a final draft of the 2024 operating plan in a narrative form containing explanations of each account line item. State shared

revenue and transportation aids revenue, the allowed levy increase based on net new construction is \$31,916, less all expenses and debt service has resulted in a proposed levy of \$1,602,045. Shared revenues were increased for this coming year by \$148,684, and transportation aids increased by \$12,799. The police department proposed budget was reviewed with regard to squad car replacements and the additional public safety referendum proposed spending. The Committee discussed designated salary increase set asides for future budget cycles, how the remaining American Rescue Plan Act fund balance was used in 2023, and borrowing \$402,000 for 2024 to purchase public works equipment and fund next year's street reconstructions along with the Village's share of the new fire truck due to arrive in February of 2024. The Committee reviewed a proposed fee schedule. There were no proposed changes presented at the meeting, but Chief Holzhausen and Loren Schwier will also review the proposed fee schedule for final presentation to the Village Board. Administrator DeLong informed the Committee that an offer of employment was made for the newly-created clerk/treasurer position, and she has accepted the offer. She is set to begin employment on December 18, 2023. The salary for the new position has been included in the 2024 operating plan. The Committee has scheduled a public hearing on the proposed 2024 Operating Plan for Tuesday, December 5, 2023, beginning at 6:50 p.m.

Motion by Trustee Leicht, seconded by Trustee Hennessey to approve the minutes of the November 6, 2023, Finance and Personnel Committee meeting. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Twining, seconded by Trustee Anderson to convene in closed session at 7:35 p.m. pursuant to Wis. Stat. Sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, investment of public funds, and transfers of public properties, to-wit: real estate development agreement. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Lautz to reconvene in open session at 8:01 p.m. Motion approved by voice vote.

Motion by Trustee Lautz, seconded by Trustee Hennessey to adjourn the meeting at 8:02 p.m. Approved by voice vote.

Teresa L. DeLong, Village Administrator