

Village of West Salem  
Regular Meeting  
April 1, 2025

Regular meeting called to order at 7:00 p.m. by Village President Scott Schumacher. Trustees present: Anderson, Curtis, Hennessey, Lautz, Leicht, and Twining. Also present: Village Attorney Bryant Klos, Public Works Director Loren Schwier, Police Chief Scott Alo, Village Engineer Joe Pingel, Dorothy McClintock, and Village Administrator Teresa DeLong.

Minutes

Motion by Trustee Hennessey, seconded by Trustee Twining to approve the minutes of the March 18, 2025, regular meeting as written. Roll call vote: Unanimous aye. Motion approved.

Claims

Claims were presented for payment totaling \$54,885.13.

Motion by Trustee Leicht, seconded by Trustee Hennessey to approve the payment of all claims as presented. Roll call vote: Unanimous aye. Motion approved.

2024 Municipal Separate Storm Sewer System (MS4) Permit Annual Report

Village Engineer Joe Pingel provided an overview of the MS4 requirements, permitting, and highlights of what is included in the compliance annual report. Mr. Pingel also informed the Board of the Allied Cooperative storm water violations at its industrial site. Significant sediment left the site and caused damage to the Village stormwater drainage ditch to the north. Allied is complying, and it will be making the repairs to the ditch and the regional stormwater pond sand filter. Mr. Pingel outlined the work the Village has completed since 2017 to solve the Elm Street flooding issues with costs totaling over \$1.1 million. The Village Board expressed its appreciation for Mr. Pingel's efforts to maintain West Salem's compliance with the MS4 permit requirements and Village Ordinances.

Offer-to-Purchase Land

The Village Board reviewed an Offer submitted by Allied Cooperative to purchase a 9,464-square foot area east of its parcel on South Mill Street. The .217-acre parcel abuts the County Highway C right-of-way, and the proposed use of the land is part of the new agronomy plant. Attorney Klos stated Allied Cooperative's \$1,000-offer includes a provision that closing costs will be split between the Village and Allied. This would result in the Village essentially breaking even.

Motion by Trustee Lautz, seconded by Trustee Hennessey to authorize the Village President and Village Clerk/Treasurer to execute and accept the Offer to Purchase submitted by Allied Cooperative as presented. Roll call vote: Unanimous aye. Motion approved.

Parks Capital Fund Allocation

Administrator DeLong reminded the Board that the 2025 operating plan includes \$10,000 in the Parks Capital budget for park improvement projects. These funds were not allocated to any specific initiative. Currently, two recreational fundraising efforts are

seeking financial support from the Village: The West Salem Lions Club's Greene Park playground installation project and the proposed removal of the Village Park tennis courts for replacement with pickleball courts.

Motion by Trustee Lautz, seconded by Trustee Leicht to approve a fifty percent split of the capital fund allocation, granting \$5,000 to the Greene Park Project and \$5,000 to the pickleball courts project. Roll call vote: Unanimous aye. Motion approved.

#### 2025 Joint Powers Agreement (9-1-1)

Motion by Trustee Anderson, seconded by Trustee Curtis to approve entering into a Joint Powers Agreement County 9-1-1 Emergency System for the term January 1, 2025 through December 31, 2025, as presented. Roll call vote: Unanimous aye. Motion approved.

#### Law Enforcement Committee

Trustee Lautz reported on the March 18, 2025, Law Enforcement Committee meeting. The purpose of the meeting was to review for recommendation to the Village Board a Special Application to Exceed Pet Limit submitted by Deb Muleski, who presently keeps two spayed Chihuahuas and would like to adopt a spayed Poodle mix. The police department has had no animal related contact with Ms. Muleski.

Motion by Trustee Lautz, seconded by Trustee Hennessey to approve the March 18, 2025, Law Enforcement Committee meeting minutes as presented. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Lautz, seconded by Trustee Anderson to approve the Special Application to Exceed Pet Limit submitted by Deb Muleski. Roll call vote: Unanimous aye. Motion approved.

#### Buildings and Grounds Committee

Trustee Curtis reported on the March 24, 2025, Buildings and Grounds Committee meeting. The purpose of the meeting was to review bids for conversion of the existing tennis courts at Village Park to pickleball courts with a recommendation to the Village Board. The three phases of the project include fencing, asphalt, and play surface scopes. Only one bid was received for the fencing and asphalt scopes, and three bids were received for the play surface scope. The details of each bid were reviewed, and it was determined for the play surface scope that the Court Surfaces & Repair, Inc. bid was the best and most economical choice, even allowing for an upgrade in surface material at no additional cost. The total cost of the project based on the three bids is \$122,182.56. The Committee asked how the fundraising for the project was progressing. As of March 24, 2025, \$10,025 is on deposit at First National Bank. The Committee recommended the Village Board accept the fencing bid submitted by Century Fence for galvanized materials in the amount of \$37,580, the asphalt bid presented by Mathy Construction in the amount of \$59,752.56, and the low bid submitted by Court Surfaces & Repair, Inc. for the play surface in the amount of \$24,850 with the SportMaster PickleMaster plan surface offered as an option at no additional cost. The Committee also recommended no contracts be officially accepted and signed until the entirety of the funds have been raised to cover the total cost of the project.

Motion by Trustee Curtis, seconded by Trustee Lautz to approve the March 24, 2025, Buildings and Grounds Committee Minutes are presented. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Anderson, seconded by Trustee Twining, to approve the bids for the Village Park Pickleball Project from Century Fence, Mathy Construction, and Court Surfaces & Repair, Inc., totaling \$122,182.56 with each contract to be formally accepted and executed as funding becomes available for its respective phase. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Lautz to adjourn the meeting at 7:54 p.m. Approved by voice vote.

Teresa L. DeLong, Village Administrator