



# *Village of West Salem*

175 South Leonard Street, West Salem, Wisconsin 54669 (608) 786-1858  
Fax (608) 786-1988

## **NOTICE OF MEETING**

**COMMITTEE OR BOARD:** BOARD OF REVIEW  
**DATE OF MEETING:** WEDNESDAY, JUNE 25, 2025  
**PLACE OF MEETING:** COMMUNITY CENTER MEETING ROOM  
175 SOUTH LEONARD STREET, WEST SALEM  
**TIME OF MEETING:** 3:00 TO 5:00 P.M.

**PURPOSE OF MEETING:**

- Call Board of Review to Order and Roll Call
- Appointment of Chairperson
- Appointment of Vice Chairperson
- Verification that mandatory training requirement has been met
- Verification of Village Ordinance Section 1.24 Assessor responsibilities for the confidentiality of income and expenses information under Wis. Stat. Sec. 70.47(7)(af)
- Receive 2025 Assessment Roll and sworn statements from the Village Assessor
- Review 2025 Assessment Roll and perform statutory duties:
  - a. Examine the roll;
  - b. Correct description or calculation errors;
  - c. Add omitted property; and
  - d. Eliminate double assessed property.
- Discussion/Action - Certify all corrections of errors under State law (Wis. Stat. Sec. 70.43)
- Discussion/Action - Verify with the Assessor that open book changes are included in the 2025 Assessment Roll
- Allow taxpayers to examine assessment data
- During the first two hours, consideration of:
  - a. Waivers of the required 48-hour notice of intent to file an objection when there is a good cause;
  - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court;
  - c. Requests to testify by telephone or submit a sworn written statement;
  - d. Subpoena requests; and
  - e. Act on any other legally allowed or required BOR matters
- Review Notices of Intent to File Objection
- Proceed to hear objections, if any and if proper notice/waivers given, unless scheduled for another date

- Consider/act on scheduling additional BOR date(s)
- Act on 2025 Assessment Roll
- Adjournment (or to a future date, if necessary)

**OTHER AGENDA:** Any other official business that may arise subsequent to this Notice.

**PLEASE TAKE FURTHER NOTICE** If this meeting is attended by one or more members of the Village Board of Trustees who are not members of the Board of Review, their attendance may create a quorum of another Village Commission, Board, or Committee under the Wisconsin Open Meetings Law. However, no formal action will be taken by any governmental body at the above-stated meeting other than the Board of Appeals identified in this meeting notice. Any person wishing to attend whom, because of a disability requires special accommodation, should contact Village Clerk/Treasurer Ashley Bohl at (608) 786-1858 at least twenty-four (24) hours before the scheduled meeting time so appropriate arrangements can be made.

**NOTICES MAILED TO:**

Kat Anderson

Tom Curtis

Kevin Hennessey

John Lautz

James Leicht

**Scott Schumacher, Member**

**Lill Twining, Member**

**Neil Betts, Village Assessor II**

La Crosse Tribune

Bryant Klos, Village Attorney

**DATE NOTICES MAILED: 06/23/2025**

**DATE NOTICES POSTED: 06/23/2025**