

Village of West Salem
Regular Meeting
September 16, 2025

Regular meeting called to order at 7:00 p.m. by Village President Scott Schumacher. Trustees present: Anderson, Curtis, Hennessey, Lautz, Leicht, and Twining. Also present: Parks and Recreation Director Tony DeGaetano, Public Works Director Loren Schwier, Village Administrator Teresa DeLong, and Village Clerk/Treasurer Ashley Bohl.

Minutes

Motion by Trustee Anderson, seconded by Trustee Leicht to approve the minutes of the September 2, 2025, regular meeting as presented. Roll call vote: Unanimous aye. Motion approved.

Claims

Claims were presented for payment totaling \$69,371.47.

Motion by Trustee Leicht, seconded by Trustee Curtis to approve all claims as presented. Roll call vote: Unanimous aye. Motion approved.

Special Event Application – Downtown Trick-or-Treat/Trunk-or-Treat

Motion by Trustee Leicht, seconded by Trustee Twining to approve the Special Event Permit to the West Salem Business Association and the West Salem Parks and Recreation to close South Leonard Street from Elm Street to Hamilton Street, and Memorial Drive for public safety reasons for the Downtown Trick-or-Treat / Trunk-or-Treat on Friday, October 31, 2025, from 2:45 p.m. to 5:15 p.m.

Special Event Application – Annual Homecoming Parade

Motion by Trustee Curtis, seconded by Trustee Twining to approve the Special Event Permit to West Salem High School to utilize Mill Street and Lewis Street as a starting point and continuing onto North Leonard to South Leonard, ending at Elm Street for the Annual Homecoming Parade on Friday, October 3, 2025, starting at 2:15 p.m.

Special Event Application – American Legion Post 51 Annual Craft Show

Motion by Trustee Leicht, seconded by Trustee Anderson to approve the Special Event Permit to American Legion Post 51 to close Memorial Drive and utilize sidewalks on Leonard Street from Hamilton Street to Elm Street and Memorial Street to Mill Street for the Annual Craft Show on October 4, 2025, from 9:00 a.m. to 2:00 p.m.

Ordinance No. 541

The Village Board reviewed proposed Ordinance No. 541, which, if adopted, will amend Chapter 5 of the Village of West Salem Code of Ordinances to address sidewalk encroachment and prohibited vegetation.

Motion by Trustee Anderson, seconded by Trustee Twining to schedule a public hearing on proposed Ordinance No. 541 for Tuesday, October 7, 2025, at 6:50 p.m. Roll call vote: Unanimous aye. Motion approved.

Law Enforcement Committee

Trustee Lautz reported on Law Enforcement Committee meeting minutes of September 4, 2025. The Committee went into closed session pursuant to Wis. Stat. Sec. 19.85(1)(e) to deliberate or negotiate for purchase of public properties, investment of public funds, or conduct of other specific public business whenever competitive or bargaining reasons require a closed session, i.e., West Salem Police Union Contract and Police Department Position Discussions.

Motion by Trustee Lautz, seconded by Trustee Hennessey to approve the Law Enforcement Committee meeting minutes of September 4, 2025, as presented. Roll call vote: Unanimous aye. Motion approved.

Public Works Director Loren Schwier reported that hydrant flushing was underway, valves at the water treatment plant had to be repaired, streets in poor condition have been patched with black top, and it was discovered during a stormwater inspection that some of the pumps have been failing.

Parks and Recreation Director Tony DeGaetano reported that the volleyball and flag football seasons are underway, the fall/winter brochure has been released, and the pickleball court has been busy.

Motion by Trustee Leicht, seconded by Trustee Hennessey to adjourn the meeting at 7:17 p.m. Motion approved by voice vote.

Ashley M. Bohl, Clerk/Treasurer