

Village of West Salem  
Public Hearing  
CDBG-ED Citizen Participation Hearing #2  
January 6, 2026

Public Hearing called to order at 6:50 p.m. by Village President Scott Schumacher. Trustees present: Anderson, Curtis, Hennessey, Lautz, Leicht, Schumacher, and Twining. Also present: Renee Swenson (via phone), Cedar Corporation; Police Chief Scott Alo; Public Works Director Loren Schwier; Village Administrator Teresa DeLong; and Village Clerk/Treasurer Ashley Bohl.

Village President Scott Schumacher opened the public hearing regarding the financial assistance through a forgivable loan to First Supply, Inc for equipment purchase and to create jobs within the Village of West Salem for the 2025 Community Development Block Grant – Economic Development (CDBG-ED) Program. Renee Swenson from Cedar Corporation assisted with facilitating the public hearing.

The public was invited to attend to learn more about the CDBG project and progress to date, update on status of any residential and/or business displacement and relocation assistance activities as a result of the CDBG project (if applicable), housing needs in the community, identification of any community development needs by the public and provide input and feedback on the CDBG project activities.

The new First Supply, Inc distribution center groundbreaking was April 2024 with initial launch of the new facility in May 2025. Initial hiring of new employees started May 2025. Currently they have created and filled 40 full-time job openings within the Village. Per the CDBG program First Supply Inc was required to fill 23 full-time job openings to fulfill the grant requirements.

First Supply has received \$205,000 of the \$230,000 grant funds so far. Final \$25,000 will be requested once all grant requirements have been completed. Final payment request and project completion report are required to be submitted to the State by April 24, 2027. No residents and/or businesses were displaced, and no relocation assistance activities occurred due to this project.

The meeting was opened up to the public to provide input and feedback on the CDBG project activities.

Motion by Trustee Leicht, seconded by Trustee Twining to close the public hearing at 6:54 p.m. Approved by unanimous voice vote.

Ashley M. Bohl, Clerk/Treasurer

Village of West Salem  
Regular Meeting  
January 6, 2026

Regular meeting called to order at 7:00 p.m. by Village President Scott Schumacher. Trustees present: Anderson, Curtis, Hennessey, Lautz, Leicht, and Twining. Also present: Dorothy McClintock, Mary Czajka, Police Chief Scott Alo, Public Works Director Loren Schwier, Village Administrator Teresa DeLong, and Village Clerk/Treasurer Ashley Bohl.

Minutes

Motion by Trustee Anderson, seconded by Trustee Twining to approve the minutes of the December 16, 2025, regular meeting as presented. Roll call vote: Unanimous aye. Motion approved.

Claims

Claims were presented for payment totaling \$3,362,201.62.

Motion by Trustee Leicht, seconded by Trustee Curtis to approve all claims as presented. Roll call vote: Unanimous aye. Motion approved.

Resolution No. 1.26

Resolution No. 1.26 recognizes Dorothy M. McClintock for outstanding community services and fundraising leadership.

Motion by Trustee Leicht, seconded by Trustee Curtis to approve Resolution No. 1.26, as presented. Roll call vote: Unanimous aye. Motion approved.

Resolution No. 2.26

Resolution No. 2.26 recognizes Lynette E. Ender and the West Salem Lions Club for outstanding community services and fundraising leadership.

Motion by Trustee Twining, seconded by Trustee Anderson to approve Resolution No. 2.26, as presented. Roll call vote: Unanimous aye. Motion approved.

Buildings and Grounds

Trustee Curtis reported on the Buildings and Grounds Committee meeting of December 23, 2025. The purpose of the meeting was to receive an update on the Lion's Shelter from the Friends of Baseball and to review a proposal from River Architects on the Public Safety Building planning. Eric Schmidt of Friends of Baseball explained since the last time Buildings and Grounds met, the Lion's Shelter was sprayed with insulation and had vapor barrier installed. Unfortunately, the vapor barrier and spray foam alone are not enough to maintain a minimum temperature of 55 degrees Fahrenheit. Baseball bats can shatter and break with cooler degrees, making the east side of the shelter useless in the winter time. The School District of West Salem recently donated two old heaters from the greenhouse at the West Salem High School to Friends to install in the Lion's Shelter for a heat source. Friends of Baseball is looking to seek approval to allow G & T Heating to install the heaters. WE Energies will also need to install a gas line to the Lion's Shelter, as there currently is not one. Administrator DeLong reminded the Committee that both

the Village Engineer and insurance company did not recommend installing a heat source in the Lion's Shelter when this was discussed back in 2022.

Motion by Trustee Curtis, seconded by Trustee Leicht to approve the Buildings and Grounds Committee meeting minutes of December 23, 2025, as presented. Roll call vote: Unanimous aye. Motion approved.

Planning Commission

The Commission reviewed for possible public hearing, an Application for Conditional Use submitted by La Crosse Sign Group on behalf of Coulee Region Christian School to install 2 new monument and 2 new wall signs at 701 Industrial Drive. The parcel is currently zoned residential. The Commission reviewed for possible public hearing, a request for Conditional Use submitted by Harry Griswold to allow a residential apartment in his law office building at 134 Leonard Street North. Mr. Griswold presented a similar request before the Planning Commission back in 2023. At that time, he chose not to move forward with the project. The Commission reviewed a Petition for Zone Change submitted by William F. Heider to amend property presently zoned agricultural district to business district. Attorney Klos spoke in regards to the history of parcel in question and the challenge it may become to provide utilities over the river. Mr. Klos advised the Commission Mr. Heider should set up a time to meet with himself and Administrator DeLong to discuss things further. No action was taken on this request. The Committee recommended the requests for Conditional Use submitted by Coulee Region Christian School and Harry Griswold both go before a Public Hearing on Monday, January 19, 2026, at 5:00 p.m. The Committee recommended that the Village Attorney and Village Administrator meet with William F. Heider to discuss his request further.

Motion by President Schumacher, seconded by Trustee Twining to approve the Planning Commission Meeting minutes of December 29, 2025, as presented. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Twining to adjourn the meeting at 7:30 p.m.

Ashley M. Bohl, Clerk/Treasurer