

Village of West Salem
Public Hearing
August 18, 2026

Public hearing called to order at 6:55 p.m. by Village President Schumacher. Trustees present: Curtis, Hennessey, Lautz, Leicht, and Twining. Excused: Anderson. Also present: Police Chief Scott Alo, Parks and Recreation Director Tony DeGaetano, Public Works Director Loren Schwier, Village Engineer Joe Pingel, and Village Administrator Teresa DeLong.

The public hearing concerns Ordinance No. 551, which, if adopted, will amend Chapter 6 of the Code of Ordinances to Revise the Parking Regulations on West Hamilton Street between Youlon and Leonard Street.

There were no citizens present to speak for or against the proposed Ordinance.

Motion by Trustee Leicht, seconded by Trustee Twining to close the public hearing at 6:58 p.m. Motion approved by voice vote.

Teresa L. DeLong, Village Administrator

Village of West Salem
Regular Meeting
August 18, 2026

Regular meeting called to order at 7:00 p.m. by Village President Schumacher. Trustees present: Curtis, Hennessey, Lautz, Leicht, and Twining. Excused: Anderson. Also present: Police Chief Scott Alo, Parks and Recreation Director Tony DeGaetano, Public Works Director Loren Schwier, Village Engineer Joe Pingel, and Village Administrator Teresa DeLong.

Minutes

Motion by Trustee Leicht, seconded by Trustee Curtis to approve the minutes of the August 3, 2026, regular meeting as written. Roll call vote: Unanimous aye. Motion approved.

Claims

Claims were presented for payment totaling \$226,131.37.

Motion by Trustee Lautz, seconded by Trustee Leicht to approve the payment of all claims as presented. Roll call vote: Unanimous aye. Motion approved.

Special Event Permit

Motion by Trustee Leicht, seconded by Trustee Twining to approve the issuance of a Special Event Permit to West Salem Cares for a Street Dance scheduled for Sunday, September 6, 2026, with a time start correction to 3:00 p.m. and an ending time correction to 11:00 p.m. to take place on South Leonard Street from Memorial Drive to Elm Street. Roll call vote: Unanimous aye. Motion approved.

Ordinance No. 551

Motion by Trustee Lautz, seconded by Trustee Twining to approve Ordinance No. 551, which will amend Chapter 6 of the Code of Ordinances to revise the parking regulations on West Hamilton Street from between Youlon and Leonard Street to between the north/south alley between Youlon Street and Leonard. Roll call vote: Unanimous aye. Motion approved.

Finance and Personnel Committee

Trustee Lautz reported on the August 3, 2026, Finance and Personnel Committee meeting. The Committee met in closed session pursuant to Wis. Stat. Sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, investment of public funds, and transfer of public properties, to-wit: Discuss potential purchase of public properties for Sewer Utility. The Committee discussed future steps, which include: reaching out to local farmers for sludge spreading purposes, determining if the DNR would approve of spreading in a select location, as well as the cash flow of such location, and researching/comparing bank financing interest rates.

Motion by Trustee Lautz, seconded by Trustee Twining to approve the minutes of the Finance and Personnel Committee meeting held on August 3, 2026, as presented. Roll call vote: Unanimous aye. Motion approved.

Buildings and Grounds Committee

Trustee Curtis reported on the August 12, 2026, Buildings and Grounds Committee meeting. The purpose of the meeting was to receive an update on the public safety design and construction development from River Architects, discuss public information communication management, and review TID #2 construction design for the connector street between Industrial Drive and the future Garland Street extended. Mr. Adler presented an update on the public safety building, including construction cost estimates, a proposed project schedule, and next steps in the building development process. The public safety portion of the building is 20,000 square feet, and an additional 2,500 square feet included if Tri-State Ambulance chooses to locate two ambulance bays in the building. Mr. Adler walked the Committee through the building design highlighting the public spaces, offices, evidence processing and storage, armory, garage, and the emergency operations center. Building security, natural lighting, and preliminary landscaping concepts were reviewed. The building is being designed to meet standards consistent with LEED (Leadership in Energy and Environmental Design) certification for environmental sustainability and energy efficiency, although Mr. Alder does not expect the Village will pursue this certification. Chair Curtis distributed information regarding the Prairie du Chien public safety facility. That facility is approximately 32,000 square feet and would house both police and fire operations under one roof. Mr. Curtis noted the project provides a useful comparison for West Salem as the two communities are nearly identical in population served. The total accepted construction contract is \$10,159,712,

with \$5.75 million provided through combined federal and Wisconsin state grant funds. The Committee decided to report to the Village Board, the progress on the public safety building and that River Architects has been directed to continue its work according to the project schedule time-line. Mrs. DeLong reported she had spoken with The Blu Group and Elevate Media, both members of the West Salem Business Association. The Committee requested that information marketing firms be invited to a Buildings and Grounds Committee meeting to present proposals for providing a public information strategy to build awareness of the need for the new public safety facility and explain the reasons driving this project. Village Engineer Joe Pingel explained that to support the development of the public safety building and to provide a second access to the Lakeview Business Park, a connector road is needed between Industrial Drive and the future East Garland Street extension. Both the connector road and the East Garland Street extension were planned projects included in the tax incremental district. Construction cost estimates for the projects have been updated for use in Mr. Pingel's TID #2 financial capacity analysis. As part of the analysis, the residential development component of TID #2 has been adjusted from 2028 to 2030. Sufficient increment funds are available to fund the connector road project with minimal borrowing, if any. The connector road project is estimated at \$865,000. Design would take place this fall, bidding in January with construction beginning in summer 2027. The Committee recommended the Village authorize Cedar Corporation to begin design of the connector road beginning at Industrial Drive and ending at the north lot line of the Village parcel.

Motion by Trustee Curtis, seconded by Trustee Hennessey to approve the Buildings and Grounds Committee meeting minutes of August 12, 2026, as presented. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Curtis, seconded by Trustee Lautz to authorize Cedar Corporation to begin design of the connector road beginning at Industrial Drive and ending at the north lot line of the Village public safety building location parcel in an amount not to exceed \$128,200. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Leicht, seconded by Trustee Curtis to adjourn the meeting at 7:41 p.m. Motion approved unanimously by voice vote.

Teresa L. DeLong, Village Administrator